

AGENDA

Meeting: Corsham Area Board
Place: Springfield Community Campus, Beechfield Rd, Corsham SN13 9DN
Date: Wednesday 7 June 2023
Time: 7.00 pm

Including the Parishes of: Box, Colerne, Corsham and Lacock

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Max Hirst, direct line 01225 718215 or email max.hirst@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ruth Hopkinson, Corsham Ladbrook
Cllr Helen Belcher (OBE), Corsham Pickwick
Cllr Dr Brian Mathew, Box & Colerne
Cllr Derek Walters, Corsham Without

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Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – ros.griffiths@wiltshire.gov.uk
Area Board Delivery Officer – louisa.young@wiltshire.gov.uk
Democratic Services Officer - max.hirst@wiltshire.gov.uk

Items to be considered	Time
<u>Welcome & Introductions</u>	
<p>1 Election of a Chairman</p> <p>The Democratic Services Officer will open the meeting and call for nominations for Chairman for 2023/24.</p>	7:00pm
<p>2 Election of a Vice-Chairman</p> <p>The Chairman will call for nominations for a Vice-Chairman for 2023/24.</p>	
<p>3 Apologies for Absence</p>	
<p>4 Minutes (<i>Pages 1 - 16</i>)</p> <p>To confirm the minutes of the meeting held on 26 January 2023.</p>	
<p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6 Chairman's Updates</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board, to include:</p> <ul style="list-style-type: none"> • Five To Thrive Corsham Community Pilot 	
<p>7 Information Items (<i>Pages 17 - 58</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> • Community First • Healthwatch Wiltshire • Update from BSW Together (Integrated Care System) • Wiltshire Council Consultation Portal • Wiltshire Council Information Items: <ul style="list-style-type: none"> ○ Independent Visitor Scheme Volunteers ○ Wiltshire Libraries ○ Cost of Living (March & April) ○ National Numeracy Day 	
<p>8 Partner & Community Updates (<i>Pages 59 - 70</i>)</p> <p><u>Verbal Updates</u></p> <p>To receive any verbal updates from representatives, including:</p> <ul style="list-style-type: none"> (a) Wiltshire Police – Inspector Pete Foster (b) Wiltshire Fire and Rescue Service (to follow) 	

- (c) Town and Parish Council Nominated Representatives
- (d) Corsham Climate Action – Adam Walton

Written Updates

The Board is asked to note the following written and online updates attached to the agenda:

- PC updates (some to follow)
- Campus Update (to follow)

9 Corsham Health Centre Update 7:25pm

A representative from the Integrated Care Alliance will be attending the meeting to share an update on the former Corsham Health Centre, Beechfield Road.

10 Area Board End of Year Report (Pages 71 - 78) 7:55pm

To receive updates from the Strategic Engagement and Partnerships Manager and Lead Councillors about the progress made towards the Area Board's priorities over the last year.

Officer: Ros Griffiths, Strategic Engagement & Partnerships Manager

11 Area Board Priorities - Looking Ahead 8:05pm

To consider the Priority Areas and Appointments of Priority Group Representatives 2023/24:

- Youth engagement and positive activity opportunities (Cllr Helen Belcher)
- Addressing climate change (Cllr Derek Walters)
- Promoting wellbeing and reducing social isolation in older and vulnerable people (Cllr Brian Mathew)
- Supporting the local economy (Cllr Ruth Hopkinson)

Officer: Ros Griffiths, Strategic Engagement & Partnerships Manager

12 Area Board Funding (Pages 79 - 82) 8:10pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Officer: Ros Griffiths, Strategic Engagement & Partnerships Manager

Remaining Budgets:

Community Area Grant	Older & Vulnerable	Young People
£16,527	£7,700	£13,816

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG858	Neston Memorial Hall – Solar Array Project Total project cost £20,300	£5,000
ABG1151	Corsham Military Graves, Signage Collaboration Project Total project cost £1,000	£500

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
ABG1137	Area Board Initiative – Coronation Tea Party Total project cost £1000 (As noted below: £500 already awarded under delegated powers)	£166.66 top up
ABG1169	Corsham Community Club – Funding help 2023 Total project cost £7,500	£3,000

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG887	The Portable Wellbeing Studio – Corsham School Project Total project cost £5,980	£2,980
ABG1200	Peacock Arts Trail – Corsham Youth Zone project Total project cost £1,700	£850
ABG1202	The Open Blue Trust – Traveller History Month Celebration Total project cost £351.45	£351.45
ABG942	Rewired Counselling – Spark 2023 Total project cost £3,900	£1,383

Delegated Funding

The Board is asked to note any funding awards made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

- ABG1137 - Area Board Initiative – Coronation Tea Party (detailed above), was awarded £500 under delegated powers. Top up of £166.66 requested at the meeting.

Further information on the Area Board Grant system can be found [here](#).

13 **Local Highways and Footpath Improvement Group (LHFIG)**
(Pages 83 - 100)

8:30pm

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 26 April 2023, as set out in the attached report.

Recommendations:

- 5-21-19 Box Market Place, Signage & lining £1875 (Box PC contribution £625)
- 5-22-2 Chapel Plaister Junction Improvements - £2250 (Box PC contribution £750)

Further information on the LHFIG process can be found [here](#).

14 **Outside Bodies & Non-Priority Group Representatives** (Pages 101 - 110)

8:35pm

The Area Board is asked to:

- a) Appoint Members as Lead representatives to Outside Bodies, any Non-Priority Working Groups and to the LHFIG, as set out at Appendix A;
- b) Note the Terms of Reference as set out in Appendix B.

Close

Future Meeting dates:

- 20 July 2023
- 12 October 2023
- 11 January 2024

For information on applying for a grant or grant application deadlines for these meetings, contact the Area Board Delivery Officer, louisa.young@wiltshire.gov.uk

MINUTES

Meeting: Corsham Area Board
Place: Corsham Town Hall, Corsham, SN13 0EZ
Date: 26 January 2023
Start Time: 6.00 pm
Finish Time: 8.00 pm

Please direct any enquiries on these minutes to:

Lisa Alexander lisa.alexander@wiltshire.gov.uk, (Tel): 01722 434560 or (e-mail) lisa.alexander@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ruth Hopkinson (Chairman), Cllr Helen Belcher OBE (Vice-Chairman),
Cllr Dr Brian Mathew and Cllr Derek Walters

Wiltshire Council Officers

Lisa Alexander, Senior Democratic Services Officer
Dom Argar, Assistant Multimedia Officer
Ros Griffiths, Strategic Engagement & Partnership Manager
Emma Legg, Director Aging and Living Well
Matty Maggs - Emergency Planning, Resilience & Response Specialist
Camella Town, National Power Outage Project Officer
Louisa Young, Area Board Support Officer

Town and Parish Councillors

Corsham TC, David Martin
Box PC, David Wright & Hazel Parker
Colerne PC, Jane Mellett

Partners

Wiltshire Police – Sergeant Mike Tripp

Total in attendance: 21

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
78	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Cllr Ruth Hopkinson, welcomed everyone to the meeting and invited the Board Councillors to introduce themselves.</p>
79	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> • Dean Hoskins – Fire & Rescue • Inspector Pete Foster – Police – represented by Sergeant Michael Tripp
80	<p><u>Minutes</u></p> <p><u>Decision</u></p> <p>The minutes of the last meeting held on Thursday 13 October 2022 were signed and approved as a correct record.</p>
81	<p><u>Declarations of Interest</u></p> <p>There were no declarations.</p>
82	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written information items attached to the agenda, these were:</p> <ol style="list-style-type: none"> a) Cost of Living/Warm Spaces A dedicated Cost of Living page had been provided online which included links to information for sources of national and local support. b) The King's Coronation on Sunday 6 May – Community Celebrations Tools, support and guidance for communities wishing to hold celebrations, will be available on a dedicated webpage. c) Families and Children's Transformation (FACT) Partnership Multi-agency early intervention and prevention for families with young children.
83	<p><u>Partner Updates</u></p> <p>The Board received the following verbal updates:</p>

Wiltshire Police – Sergeant Michael Tripp

In addition to the written report from the Neighbourhood Policing Team and information slides from the Road Traffic Team, Sergeant Tripp highlighted some key areas of work, these included:

- Working closely with Schools and individuals, on an educational programme related to drug misuse. Providing a continued visible Police presence to discourage antisocial behaviour around drugs, in areas including the Springfield Campus.
- Road safety / Community Speedwatch (CSW) - Officers encouraged to visit the communities operating the CSW schemes to support volunteers by being a visual presence and carry out speed checks.
- Burglaries – There had been few incidents, however a suspect had been located and charged with burglary.
- Ongoing work in protecting the most vulnerable members of society, taking actions to protect and support victims of crime.
- Increased social media presence

Questions and comments:

- The SID data provided by CTC would be provided to the NPT should they wish to receive it.
Answer: Sgt Tripp will make contact with Cllr Walters outside of the meeting.
- Often, speeding occurred during the quieter times in the evening, did this create an obstacle in receiving a police presence?
Answer: Yes, I agree that the majority of speeding takes place during less busy periods. We do also receive requests to appear at school run times, we are flexible and not limited to set hours.
- The Local Youth Network brings together many groups, it would be useful if a member of the NPT could drop into those sessions.
Answer: I will feed that back to the NPT.

Road Safety Data

A series of presentation slides had been uploaded as Supplement 2 to the agenda and shared at the meeting. The Road Safety Officer, who was not in attendance, had offered to attend a future meeting to present the data more thoroughly and enable an opportunity for questions.

As there were several questions in relation to the data, the Area Board agreed that the Officer be invited to attend a future meeting, either the next AB in June or a separate meeting.

Action: Chair/AB to invite the Road Safety Officer to present data at a future meeting.

Springfield Campus

The Chairman drew attention to the written update available in the agenda, noting that this would be added as a standing item on future agendas.

Questions:

In relation to a query regarding a reduction to the temperature of the pool, it was confirmed that there were plans to drop the temperature by a degree or two, in addition, the steam room / sauna would be closed temporarily as part of the savings to budget costs.

Pound Arts – Adam Walton

The Chairman of the Pounds Art Trust updated the Board on discussions which had been held with Wiltshire Council, regarding a possible Community Asset Transfer (CAT). If an application for a CAT was moved forward, it would come to the Area Board at a future meeting to ask for support before going on to Cabinet for a decision.

Comments;

- The Chairman noted the Boards support to Pounds Art to enable them to continue the service provision currently provided and as Chairman offered her assistance with the CAT process should it be required.

Wilts Climate Protection (WCP) – Adam Walton

Adam drew attention to the NPPF consultation, which included aspects relating to on shore wind. The Group was preparing a response which it wished to share with the Board in due course. The consultation would close on 2nd March, before the next meeting.

Corsham TC – David Martin

In addition to the written update attached to the agenda, copies of the new Neighbourhood Plan were available at the meeting. The priorities within were similar to those of the Area Board.

Box PC – David Wright & Hazel Parker

In addition to the written update attached to the agenda, the PC noted the plans for the Thursday café, which it had applied for Grant funding for later in the agenda.

	<p>The Community Orchard project had also been awarded recognition in the Green Canopy Awards.</p> <p>The Parish also noted the issue of littering, which was an ongoing problem, associated with the resulting litter produced by users of the nearby McDonalds restaurant. Volunteers of the parish had collected 144 bags of rubbish.</p> <p>Question:</p> <ul style="list-style-type: none"> • Were there any suggestions on to stop the McDonalds wrappers being discarded along the road? <p><u>Answer:</u> The PC had approached McDonalds to request that they provide litter picking kit, the response regarding combating the issue was that there was little the company could do as it was not their responsibility once the products were passed on to the consumer.</p> <p><u>Colerne PC – Jane Mellett</u></p> <p>In addition to the written update published as Supplement 1 to the agenda, the board were informed that the NHP had been agreed and was now a recognised document in determining the way Planning Policy was determined.</p> <p>The PC also had a Climate Action Group to look at various issues and was working with the Cotswold Wardens to upscale paths to make them more accessible.</p> <p><u>The Board also noted the written updates which were:</u></p> <ul style="list-style-type: none"> • Neighbourhood Police Team • Springfield Campus • Corsham TC • Box PC • Colerne PC • Office of the Police & Crime Commissioner – Police Precept • Dorset & Wiltshire Fire & Rescue Service • BSW Together (Integrated Care System) • Healthwatch Wiltshire • Community First
84	<p><u>Area Board Funding</u></p> <p>The Area Board considered applications for funding, as detailed in the report attached to the agenda.</p> <p><u>Community Area Grants</u></p> <p><u>Corsham Rugby Club – Requested £5,000</u> Applicant, Adrian Jones spoke in support of the project.</p>

The Board unanimously supported the project.

Decision

The Corsham Area Board awarded Corsham Rugby Club £5,000 of Community Area Grant funding towards the solar panel and battery storage works at the club.

Reason

The application met the funding criteria for 2022/23.

Cotswold Voluntary Wardens Partnership Right of Way project for Box – requested £1,000

Applicant Dave Wright spoke in support of the project.

After confirming there was match funding in place, the Board unanimously supported the project.

Decision

The Corsham Area Board awarded Cotswold Voluntary Wardens Partnership Right of Way project for Box £1,000 of Community Area Grant funding towards the RoW scheme in Box.

Reason

The application met the funding criteria for 2022/23.

Pounds Arts – Requested £2,180

Applicant Adam Walton spoke in support of the project.

The Board unanimously supported the project.

Decision

The Corsham Area Board awarded Pounds Arts £2,180 of Community Area Grant funding towards the sustainability work.

Reason

The application met the funding criteria for 2022/23.

Cotswold Voluntary Wardens Partnership Right of Way project for Colerne – requested £1,000

Applicant Robert Brain spoke in support of the project.

After confirming there was match funding in place, the Board unanimously supported the project.

Decision

The Corsham Area Board awarded Cotswold Voluntary Wardens Partnership Right of Way project for Colerne £1,000 of Community Area Grant funding towards the RoW scheme in Colerne.

Reason

The application met the funding criteria for 2022/23.

Older & Vulnerable Adults Funding

Box Methodist Church – requested £500

Applicant Michael Rumsey spoke in support of the project.

After confirming that the provision was available to everyone, the Board unanimously supported the project.

Decision

The Corsham Area Board awarded Box Methodist Church £1,000 of Older & Vulnerable Adults funding towards the Community Café project.

Reason

The application met the funding criteria for 2022/23.

Youth Funding

The Board noted the remaining balance of £6,142, and that there was not enough to fund all of the Youth applications in full. The SEPM, Ros Griffiths explained which of the awards could be held over until the next Area Board meeting and options for part payments as way of a tranche offer, until the budgets had been renewed in April.

Cllr Helen Belcher provided an update following the LYN meeting held on 12 January 2023, where the young people made recommendations for funding support.

Corsham School - Requested £5000 towards a Music Therapy project

The Board unanimously supported funding this project in full.

Decision

The Corsham Area Board awarded Corsham School £5,000 of Youth funding towards the Music Therapy project.

Reason

The application met the funding criteria for 2022/23.

Portable Wellbeing Studio – Requested £2,980 for a project at Corsham School

Decision

The Portable Wellbeing Studio Application was deferred until the next meeting in June 2023.

Reason

There were not enough funds remaining in the Youth Budget for 2022/23.

The Digital Empowerment Programme 2023 - Requested £725

The Board unanimously supported funding this project in full.

Decision

The Corsham Area Board awarded The Digital Empowerment Programme 2023 -£725 of Youth funding towards the project.

Reason

	<p><i>The application met the funding criteria for 2022/23.</i></p> <p><u>Spark 2023 -Requested £1800</u> The Board unanimously supported awarding this project the remaining balance of the Youth budget for 2022/23, with the invitation to the applicant to return in the new financial year for a second tranche of funding to complete the project.</p> <p><u>Decision</u> The Corsham Area Board awarded Spark 2023 - £417 of Youth funding towards the project as a tranche payment, with an invite to return for a second tranche at the next meeting in June 2023.</p> <p><i>Reason</i> <i>The application met the funding criteria for 2022/23.</i></p>
85	<p><u>Proposal of Emergency Contact Hubs and their purpose</u></p> <p>The Board received a presentation on an initiative to establish a network of Emergency Contact Hubs across Wiltshire and Swindon, by Camella Town - National Power Outage Project Officer and Matty Maggs - Emergency Planning, Resilience & Response Specialist.</p> <p>The initiative was aimed at building on existing community resilience arrangements across the county. Once hubs were identified and logged, they would then be able to receive communications up and down the county, acting as a local point of contact for residents to go to for information and help during emergency scenarios and would be run by the community for the community.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> • How many hubs for the Town? <u>Answer:</u> Springfield Campus would be one, then Box would have its own as would Colerne. People will go to their own location and the runners would join them up. Corsham area encompasses a couple of villages, we would love to see a building in each village registered if possible • It would be useful if you could put together a set of scenarios as examples and run a campaign to promote it more widely. <u>Answer:</u> That will be fed back in for further development. <p>A copy of the presentation slides are attached to these minutes for information.</p>
86	<p><u>Area Board Priority and Working Group updates</u></p> <p>Board members each provided an update on their Priority Areas.</p> <p><u>Youth engagement and supporting positive mental health and wellbeing in young people – Cllr Helen Belcher</u></p> <ul style="list-style-type: none"> • Local Youth Network meeting held at Corsham School 12 January

	<ul style="list-style-type: none"> • Next LYN meeting planned April 23 • Youth budget 22/23 fully allocated • Focus for 2023 - SPARK youth festival, mapping and promoting youth community offer. <p><u>Addressing climate change – Cllr Derek Walters</u></p> <ul style="list-style-type: none"> • Visit organised to community owned windfarm (Westmill Sustainable Energy Trust) 5 Nov • Corsham Climate Area Group meeting 17 November. • Promotion of local events: <ul style="list-style-type: none"> - Can Corsham be Waste Free – Corsham Climate Action with Pound Arts 24 Jan - Corsham Eco Fair April 2023 <p><u>Promoting wellbeing and reducing social isolation in older and vulnerable people – Cllr Brian Mathew</u></p> <ul style="list-style-type: none"> • Ageing Well event at Springfield Campus Nov 22 • Health and Wellbeing meeting planned Feb / March • Senior’s Coronation Tea Party event scoping meeting 31 Jan • Celebrating Age events at Wadswick Green and Souper Friday 10 Feb • Corsham Town Council Community Wellbeing meetings attended Nov & Jan • Support and promotion for warm spaces and community food providers / cost of living information shared <p><u>Supporting the local economy – Cllr Ruth Hopkinson</u></p> <ul style="list-style-type: none"> • Corsham Means Business networking events • Sustainability focused Business Breakfast event 28 Feb • Plans to engage parishes in 2023
87	<p><u>Local Highways and Footpaths Improvement Group</u></p> <p>The Area Board noted the attached minutes and considered the recommendations arising from the last meeting of the LHFIG, held on 11 January 2023.</p> <p><u>Decision:</u></p> <p>The Corsham Area Board allocated LHFIG funding to the following Schemes, as set out in report from the last meeting held on 11 January 2023:</p> <ul style="list-style-type: none"> • 5-20-4 - 20mph speed limit on residential streets - £16,132 (with a contribution by CTC of £23,857) • 5-22-8 Lacock High St/West St junction improvements -

	<p>£7000 (with a contribution by LPC of £20,000)</p> <ul style="list-style-type: none"> • 2022/23 Corsham LHFIG Waiting restrictions - £7093.02
88	<p><u>Any Other Business</u></p> <p>There was no other business.</p>
89	<p><u>Close</u></p> <p>Future meeting dates:</p> <ul style="list-style-type: none"> • 7 June 2023 • 20 July 2023 • 12 Oct 2023 • 11 Jan 2024
<p><u>Attachments: Emergency Contact Hubs Presentation Slides</u></p>	



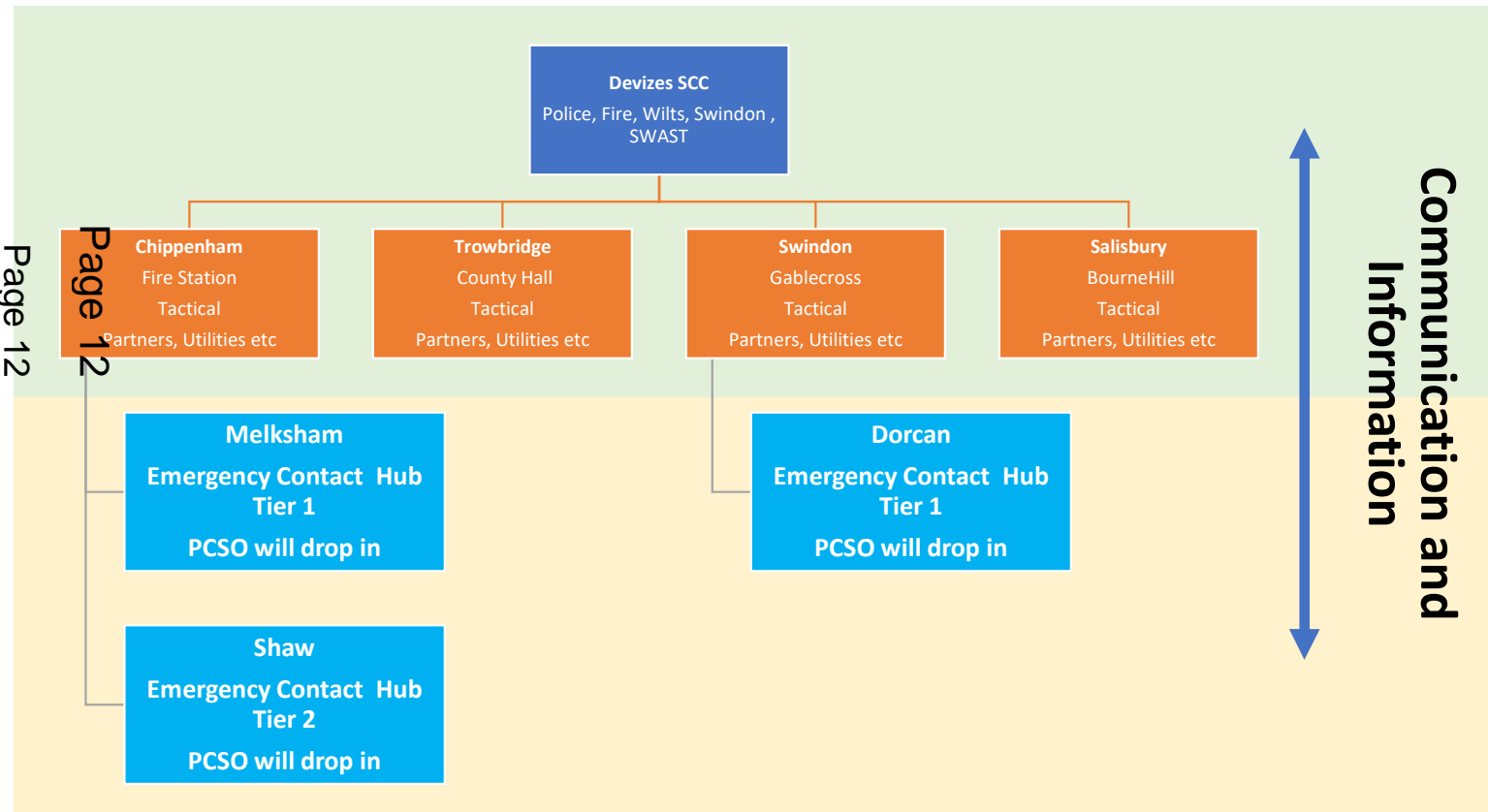
Emergency Contact Hubs

Camella Town
Chris Manuel



Wiltshire & Swindon Prepared

Emergency Contact Hubs



- Hubs for information, contact and communications in an Emergency
- Widely recognised in your community
- Supported and driven by the community
- Building your community knowledge and experience





Example Usage – Power Outage

Hubs used for:

- Communication down to community from multi-agency environment
- Communication up from community to multi-agency partners
- Information point for community
- Safe space for community (e.g. warm, welfare, reassurance, information sharing)
- Well publicised in your community
- Your community decides how you want to run this





Benefits

- Being part of the a National community resilience network – but designed to suit yourselves
- Build on your current community resilience structure – where ever you are in that process
- Formalises a process for us to communicate and give information to you and visa versa
- Allows information to be shared between all partners and communities quickly
- Enables you to support your vulnerable people, with access to wider network
- Community Driven, Community Owned, Community Decisions
- Muster provisions





What we would like from you

Your participation

We want to create a large network covering all of Wiltshire

Please get in touch with us to join

wiltshireandswindonprepared@wiltshire.gov.uk

Community Development – Project Updates

Our Community Organising team has been working on a number of community engagements projects over the last few months. A summary of these projects is included below:

The Friary Youth Engagement Project

The team recently completed a youth engagement project for Salisbury City Council which aimed to develop positive relationships and understand the needs and ambitions of young people who live on The Friary Estate in Salisbury. This project was delivered over 18 months with direct outreach and delivery with young people and their families. As part of the project the team delivered a skills-based training programme, co-produced a youth action plan and supported the provision of new youth activity. Young people took part in a six-week engagement project with fun games and group activities designed to understand how youth activity could be delivered locally.

10 young people received Community Organising and listening training, they also attended a residential at Oxenwood Outdoor Education Centre and a reward trip to a trampoline park. As a result of the project, a new youth club called 'The Hangout' was created, with 22 young people signed up to attend regular activities. Young people who took part in the project reported improved self-esteem, confidence and wellbeing, as well as feeling more connected to the community.

Rural Youth Project

The team has continued to deliver the rural youth project with door-knocking and engagement activity. Four pop-up events have been held so far in 2023, with 56 young people taking part in positive activities. As part of the project, the team has also supported the creation of a new youth club. This included governance advice and support for the newly formed youth club committee. 3 potential Young Leaders and 3 adult volunteers took part in First Aid training and will continue to receive support from YAW clubs.

Community Transport Association Project

Outreach and engagement activity has continued across eight key areas in Wiltshire as part of a project funded by the Community Transport Association (CTA). The project aims to recruit new volunteers for Link Schemes and reduce loneliness and isolation. Through direct outreach, the team has recruited 46 potential new volunteers for Link Schemes. Our Community Organisers were also joined by volunteers from local Link Schemes who took part in door-knocking activity with our team.

Community Engagement Services

Our team has a wealth of experience in supporting and delivering community engagement projects. We work with Councils, voluntary groups, charities and partner organisations to speak to local people about issues which are important to them and their community. Our team works on the ground, at the grassroots by knocking on doors and talking to people in public places to find out what they have to say. This approach is very effective at identifying different views (including from harder-to-reach groups) and produces actionable insights and solutions to often complex problems.

In addition to listening activity through door-knocking, our team delivers bespoke training and youth engagement projects. We have also worked with a number of Town and Parish Councils to create online surveys for digital consultation on neighbourhood planning and community needs analysis.

For more information about how we can help you reach out and connect with local communities through door-knocking, community engagement initiatives or digital surveys in 2023, please see our information leaflet (included with this briefing) or contact Harry

Tipple: htipple@communityfirst.org.uk

Continues on next page.

Link Schemes Audit 2022

Each year, Community First gathers data from Link Schemes to prepare the annual Link Schemes Audit. The Link Audit is important because it demonstrates how vital local transport groups are to the health and wellbeing of Wiltshire residents, particularly those who live in rural areas. As well as collecting information about the number of miles travelled, tasks undertaken and volunteer hours given, each Link Scheme also collects data on the type of journeys carried out e.g. trips to local doctors surgeries, community hospitals and dentists. This helps us build up a picture of the important role Link Schemes play in helping people to access healthcare and other services that help them live fulfilling and independent lives, reduce isolation, manage health conditions and keep active.

Summary of findings:

- There are 1,620 volunteers involved in supporting local Link Schemes in Wiltshire, with an average of 38 volunteers per Link Scheme.
- The number of volunteers for Link Schemes increased by 3% in 2022.
- In 2022 Link Schemes travelled 689,661 miles, which is a 39% increase from 2021.
- There was a 38% increase in everyday tasks (34,125) completed by Link volunteers in 2022.
- Volunteers for local Link Schemes gave over 100,000 hours of their time in 2022. This is a 22% increase from the previous audit.
- 26,249 health related journeys were completed in 2022, which is a 27% increase from 2021.
- The economic value of Link Schemes is £1,262,102 based on ONS South West Average hourly pay (£12.48 per hour). This is a 22% increase from 2021.

The Link Schemes Audit shows that Link Schemes have gone above and beyond to support their local communities in 2022, with a significant increase in service delivery against a small increase in volunteer numbers. We hope you will join us in congratulating Link Schemes for their fantastic achievements and their commitment to supporting some of the most vulnerable people in the county.

A copy of the Link Schemes Audit 2022 can found on the [Community First website](#), a PDF copy of the audit is also included with this briefing document.

Support for Village Halls and Community Buildings (WVHA)

Wiltshire Village Halls Association (WVHA) is a membership network for village halls and community buildings in Wiltshire and Swindon. This is a specialist advisory and support service with opportunities for networking, training, promotion and help with local/national guidance. In addition to the support from our Village Halls Advisor Helen Akiyama, WVHA members also benefit from a profile on our dedicated WVHA website for members of the public who are searching for halls to hire.

Helen Akiyama has recently attended two re-opening events for Sherston Village Hall and Berryfield Village Hall. Both halls have received advice and guidance from WVHA. Before and after photos for these amazing renovations can be found on our [website](#). It is fantastic to see funding and investment going to local halls in Wiltshire. Helen is currently working with member halls who have applied for grant funding through the Queen's Platinum Jubilee Fund which is administrated by ACRE.

For more information and how to join our network visit: www.communityfirst.org.uk/village-halls/ - membership fees are very affordable and many halls and buildings have offered positive feedback on our service.

Continues on next page.

MiDAS – Minibus Driver Awareness Training

Community First offers accredited MiDAS (Minibus Driver Awareness) Training for organisations and groups, led by our fantastic Training Co-ordinator Martin Carter.

It has been a busy few months for MiDAS with over 50 drivers trained in the safe driving and operation of minibuses. Feedback from trainees has been very positive and we continue to enjoy a busy training schedule as we move into the Spring.

“Great session! Martin was so informative and helpful – thank you so much.”

“Very efficient and thorough training from Martin.”

MiDAS is taking new bookings for Spring/Summer 2023 and early booking is recommended to secure a training place. Please contact mcarter@communityfirst.org.uk for more information about MiDAS and how to book your training.

Building Bridges Programme – Learning, Review and Reflection Event and Upcoming Impact Report

The Building Bridges programme Lead Team and programme partners (including Key Workers) attended a Learning, Review and Reflection Event at Market Lavington Village Hall on Wednesday 1st March 2023. The event aimed to highlight the achievements of the Building Bridges Programme and those who took part. We are currently in the process of preparing a project impact report with highlights from the programme including outcomes, case studies and quotes from participants. This will be shared with joint funders The National Lottery Community Fund and The European Social Fund, as well as through the Building Bridges website. Since launch in 2016 the programme has delivered the following outcomes for participants and the wider region:

- 1,910 participants supported through the programme.
- A work or education outcome delivered every 1.9 days.
- £12.9m of economic benefit to the region delivered through the programme, with a cost benefit of £1.67 return per £1 invested (£1.71 pre-pandemic).
- 64% of participants have achieved a positive outcome through the programme.
- 27% of participants achieved employment, 30% moved into education (including 291 who were NEET or at risk) and 7% moved into job search.
- 59% of participants reported increased confidence, wellbeing and self-esteem upon leaving the programme.

Support was maintained to an average of 343 participants throughout the pandemic. Thank you to everyone who has been involved in delivering and supporting this fantastic programme in Swindon and Wiltshire. Work is ongoing to secure continuation funding for the programme.

Youth Action Wiltshire – New Fundraising Events for 2023

The fundraising events calendar for Youth Action Wiltshire has been updated for 2023, with events including Auction of Promises (Chippenham Lions), a Golf Day at North Wiltshire Golf Course and our popular carol service Carols by Candlelight at Malmesbury Abbey. For more information about how you can support Youth Action Wiltshire by attending one of these fantastic events, please visit our website:

www.communityfirst.org.uk/yaw/fundraising

Oxenwood Outdoor Education Centre and Linkenholt Countryside Adventure Centre – Book now for 2023

Community First owns and operates [Oxenwood Outdoor Education Centre](#), a not-for-profit activity and residential centre in the heart of the Wiltshire countryside. Oxenwood is the perfect setting for school, club and group residentials or day trips. We offer a bespoke package of historical enrichment, outdoor education and adventure activities, led by our friendly and experienced outdoor education instructors.

Oxenwood Outdoor Education Centre is a heritage building located in an area of outstanding natural beauty near Marlborough, Wiltshire. During your stay, your group will have exclusive use of the Centre and access to variety of exciting activities including climbing, rifle shooting, archery, hiking, canoeing and mountain biking. We have a wealth of experience working with schools, clubs and youth groups to create memories for a lifetime.

We also work in partnership with The Blagrave Trust to manage [Linkenholt Countryside Adventure Centre](#) which offers a range of day activities and residential campaign experiences designed to meet your group's needs. The venue is located 6 miles from Oxenwood Outdoor Education Centre and situated in a 2,000-acre estate near the Hampshire, Berkshire and Wiltshire borders.

Please see the links above for more information about each of our outdoor education settings, this includes updated pricing information for 2023. Copies of our information leaflets and pricing sheets for 2023 are included with this briefing pack.

To find out more about the bespoke packages on offer or to make a booking, email enquiries@oxenwoodcentre.com or telephone 01264 731274.

Briefing prepared by:

Ellie Ewing, Marketing and Communications Manager (Community First)

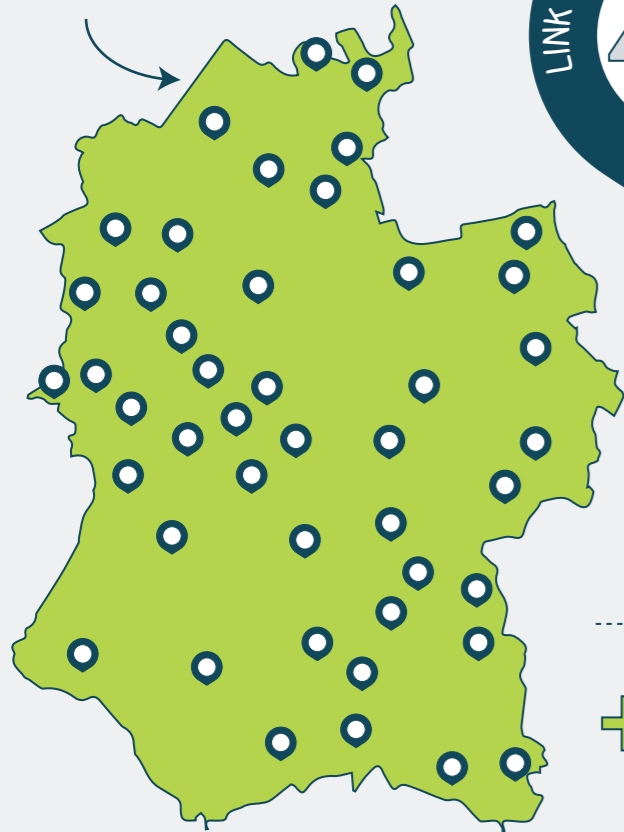
17th March 2023



Link Scheme Audit 2022



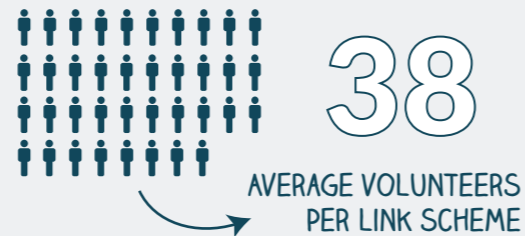
LINK SCHEME MAP OF WILTSHIRE



LINK GOOD NEIGHBOUR SCHEMES
42

THE NUMBER OF LINK SCHEMES IN WILTSHIRE & SWINDON IS UNCHANGED FROM 2021

1,620
NUMBER OF VOLUNTEERS INVOLVED IN LINK SCHEMES



PERCENTAGE CHANGE IN LINK VOLUNTEERS FROM 2021
+3%

IN 2022 LINK VOLUNTEERS OFFERED:

101,130
Hours

THE NUMBER OF HOURS GIVEN BY VOLUNTEERS INCREASED BY **+22%** IN 2022



ECONOMIC VALUE BASED ON HOURLY RATE*



£1,262,102

AVERAGE ADDED ECONOMIC VALUE PER VOLUNTEER HAS INCREASED BY 22% FROM 2021 LINK SCHEME AUDIT FIGURES

£779.07

AVERAGE ADDED ECONOMIC VALUE PER VOLUNTEER IN 2022

*Based on ONS South West Average hourly pay - gross (£) - For all jobs @ £12.48 per hour

+39%

THE NUMBER OF MILES TRAVELLED BY LINK VOLUNTEER DRIVERS INCREASED BY 39% COMPARED WITH 2021 AUDIT FIGURES

IN 2022 LINK VOLUNTEERS TRAVELLED:

689,661
Miles

IN 2022 EACH LINK VOLUNTEER TRAVELLED AN AVERAGE OF:

425 Miles

16,420 Miles

IN 2022 EACH LINK SCHEME TRAVELLED AN AVERAGE OF

EVERYDAY TASKS COMPLETED IN 2022*

34,125

THE NUMBER OF 'GOOD NEIGHBOUR' TASKS COMPLETED IN 2022 INCREASED BY **+38%**

*Some Link schemes offer good neighbour services including small tasks in the home & garden, shopping, prescription collection and befriending.



HEALTH RELATED JOURNEYS IN 2022

26,249 (+27% INCREASE FROM 2021)

DISTRICT HOSPITALS **9,636** (+24%)

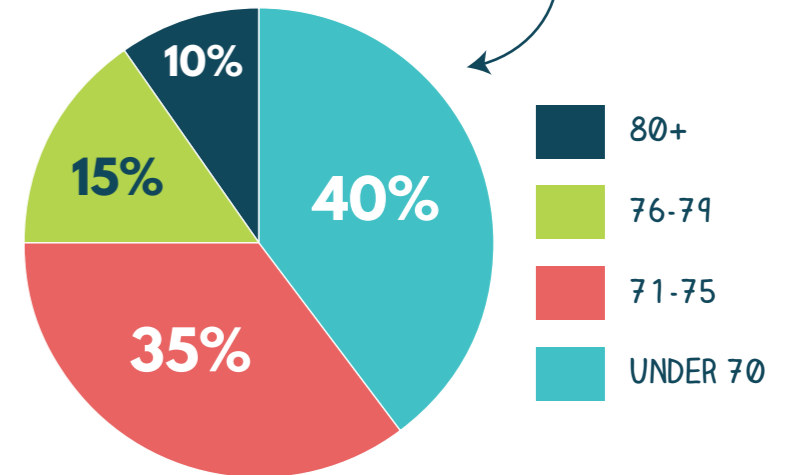
DOCTORS SURGERIES **7,194** (+37%)

OTHER HEALTH & DENTISTS **5,045** (+21%)

OTHER HOSPITALS **2,426** (+18%)

COMMUNITY HOSPITALS **1,948** (+34%)

LINK SERVICE DRIVERS AGE PROFILE



COMMUNITY FIRST



COMMUNITY
FIRST

Community Engagement & Consultancy Services

Do you need help with community consultation and engagement?

Our expert team works on the ground, at the grassroots level delivering bespoke training and direct support for community led projects, digital and face to face community consultations, neighbourhood planning, community led planning and more.

We also offer support to establish new groups, help with meeting or event planning/facilitation and carry out research or needs analysis.

“Massive thanks to you both for an excellently delivered insightful course...I didn't expect to gain so much specially via zoom!”



Community First has experience in building and strengthening local communities through active participation and leadership. We believe in community ownership by supporting new thoughts and ideas and helping people convert them into reality.

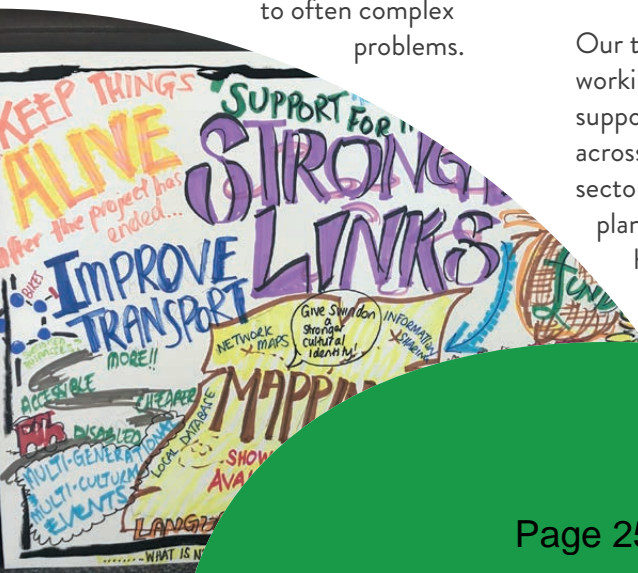
Community First uses the Community Organising approach as an open and effective way to meet and talk to local people on matters that are important to them, often in their own homes or in other places where people naturally gather such as lunch clubs, groups or public spaces.

The Community Organising team at Community First is committed to bringing together communities to reflect a range of differing views and issues. This approach produces collective clarity and action that delivers workable solutions to often complex problems.

Using a community led approach, our team offers the following paid consultancy services with a free 30 minute introductory consultation:

- All forms of community consultation and engagement.
- Community empowerment and influence.
- Support for community led planning or neighbourhood planning consultation or referendum.
- Online survey design and survey questionnaire design.
- Research, feasibility studies and collecting evidence of need.
- Report writing and thematic analysis.
- Project development and project management.
- Online and face to face training.

Our team has extensive experience working in rural communities and has supported groups and organisations across the voluntary, public and private sectors on a range of issues including planning, youth work, housing and health care.



Neighbourhood Consultation

Our team worked with Woodborough Parish Council to consult with residents about a proposed Neighbourhood Development Order (NDO). The NDO contained a proposal for the construction of new houses, along with a drop-off parking area for the local school which had been identified as a need.

Community First carried out 3 days of consultation activity, knocking on doors to speak to residents about their initial thoughts as they related to the proposed order. Following door-knocking activity, our team held a public event to ensure residents had the opportunity to

ask questions, offer feedback and raise concerns about the proposal in an open and supportive environment. As part of the consultation process, residents also took part in an interactive session with Community Organisers which identified a number of key themes and concerns relating to the Neighbourhood Development Order.

Following the neighbourhood consultation in Woodborough, our Community Organisers gathered the feedback from residents into a report with a series of recommendations about how the community could move forward.





Community Engagement

Bath & North East Somerset, Swindon and Wiltshire Clinical Commissioning Group (BSW CCG) commissioned Community First to deliver a community based engagement project, with the overall aim of understanding how rural inequalities impact upon people affected by cancer. The listening project also aimed to provide insight into digital exclusion during Covid-19.

BSW CCG wanted to understand what was working well and potential barriers for people affected by cancer in rural parts of Wiltshire and Bath & North East Somerset. A key focus for BSW CCG was hearing from harder to reach groups including individuals from the boating, travelling and military communities.

Prior to face-to-face activity activity, our team devised methods of engaging harder

to reach groups, as well as carrying out desk-based research to map local support and services for people affected by cancer.

Our Community Organisers spent several days door-knocking in key areas, listening to over 200 residents and recording their feedback. Feedback was also gathered from organisations who work with people affected by cancer in B&NES and Wiltshire.

Listenings were transcribed and a thematic analysis was carried out to identify key themes which emerged from the data. All findings were compiled into a comprehensive report with key themes clearly highlighted, qualitative and quantitative analysis and a series of recommendations for the CCG.



Online & Face-to-Face Training

We offer Community Organising training for groups and organisations who would like to engage with their local community more effectively, as well as training new community leaders. Our courses can be designed for adults or young people and delivered online or face-to-face at your preferred venue.

Online Surveys

Community First now offers branded online surveys. We use a premium survey tool which allows for exceptional flexibility with an unlimited number of questions, question types and responses from members of the public.

We can take the hassle out of survey design by creating a bespoke survey branded with your logo and colour scheme. Surveys are user friendly, mobile optimised and easy to complete, with a full password protected data export and PDF results summary at the close of the survey date. We also provide technical support and a weekly update on the number of respondents, as well as advice on how to promote your survey to maximise responses.

Youth Peer to Peer Consultation:

In addition to Community Development services, Community First also manages the award-winning Youth Action Wiltshire (YAW) service. Our team works alongside YAW youth workers to design and deliver innovative youth peer to peer listening and engagement projects, as well as helping organisations to embed the voice and views of young people in their service delivery.

Community First is uniquely positioned in Wiltshire to offer support to ‘youth led’ organisations and has a proven track record of supporting and empowering young people to share their views, including with commissioners and other decision makers. Our youth voice and engagement projects include Young Listeners (Healthwatch Wiltshire) and Youth Consultant (Wiltshire Council.)

Service	Details
Introductory consultation (30 mins)	Free
Daily door knocking	<i>Please contact us for more information and so we can create a bespoke package that works for you.</i>
Transport	
Online Survey and data export (with summary results)	
Facilitation day or event	
Training day (virtual or face-to-face)	
Simple feedback report	
Full published report (including thematic analysis)	



COMMUNITY
FIRST F

Contact Us

01380 722475

enquiries@communityfirst.org.uk

www.communityfirst.org.uk



Community First, Unit C2, Beacon Business Centre, Hopton Park, Devizes, SN10 2EY
Charity No: 288117 | VAT Registration No: 639 3860 06 | Company Limited by Guarantee Reg.
No: 1757334 England | Registered with the Financial Conduct Authority No: FRN 311971

Linkenholt Countryside Adventure Centre Price List 2023

Overnight & Camping Charges

£7 per head per night – **Minimum charge of £100 applies for groups less than 14 persons.** Includes exclusive use of the site between 5pm and 9am and includes use of Hall, Kitchen and Washrooms.

Day Hire & Activities Hire

Day Hire of Hall and Kitchen - available from 9am - 4pm, non-exclusive use of the site.

£15 per hour

Full day of Adventure Activities, such as water sports (offsite), Climbing wall, Mountain Biking, Fencing, Archery, Bushcraft, etc. up to 7 hours

£400

Half day of Adventure Activities, up to 3.5hours

£250

History/Drama Curriculum Enrichment Day, full day

£400

History/Drama Curriculum Enrichment Day, half day

£250

Single Session of Adventure Activity – one instructor (some groups may require more than one instructor to cover NGB staffing ratios – chargeable per instructor)

£25 per hour, per instructor

We specialise in bespoke programmes & very much look forward to working with you to meet your groups specific needs. To make a booking;

- Please contact Ed, telephone: **01264 731274** Email: **enquiries@oxenwoodcentre.com** to discuss dates & your groups requirements.
- Complete & return a booking form, which along with your deposit will confirm your booking.

Please note - As a charity we don't charge VAT on bookings from charities, youth groups or schools & in 2023 we are offering exclusive use of the site & facilities over night for your group.





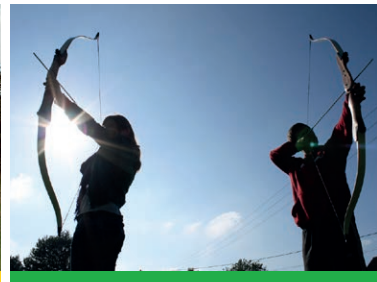
**We are open
for business**

Linkenholt Countryside Adventure Centre



**Offering camping residentials and
exciting day activities.**

**Perfect for D of E, Scouts, Guides,
Youth and School Groups.**



 Linkenholt Countryside Adventure Centre, Linkenholt, Andover, SP11 0EA

 01264 731274  enquiries@oxenwoodcentre.com  www.oxenwoodcentre.com

Linkenholt Countryside Adventure Centre is managed by Community First. Registered Charity No: 288117



Linkenholt Countryside Adventure Centre

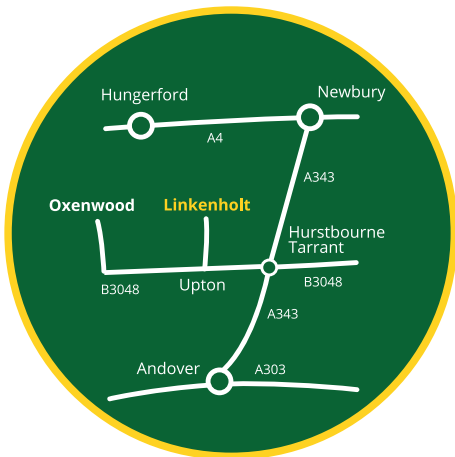
Situated within the beautiful setting of a 2,000 acre unspoilt estate, where the Hampshire, Berkshire & Wiltshire borders meet. The safe, peaceful, Linkenholt site includes ample parking, a main hall, fully equipped kitchen, toilet & shower, including disabled access facilities & flat open camping areas.

Self-led activities include:

Bushcraft, team sports, wildlife & scavenger hunts, shelter building, cookery & orienteering.

Instructor led activities include:

Archery, mountain biking, climbing, team building, bespoke historical themed & leadership activities.



Bookings

To start your groups adventure, please contact Ed Plank Centre Manager & Chief Instructor

Oxenwood Outdoor Education Centre: Price List 2023

Schools residentials with agreed activity programmes and catering:

2 days 1 night: Pupil: £95.00 Adult: £25.00

3 days 2 night: Pupil: £155.00 Adult: £45.00

4 days 3 night: Pupil: £195.00 Adult: £65.00

5 days 4 night: Pupil: £240.00 Adult: £85.00

Please note: For students choosing to not stay overnight the price is; £40 per day with meals, £30 per day with no food (half day on last day @ 50%)

Weekend Residentials - Youth Groups

Self-led, self-catered hire of centre and accommodation **£440 per night**

Self-catered 2 day, 1 night residential with agreed activity programme **£60 per young person**

Self-catered 3 day, 2 night residential with agreed activity programme **£100 per young person**

Please note: Full Board Bookings – See Schools residential rates (top left)

Camping per night

£7 per head per night – Minimum charge of £100 applies for groups less than 14 persons.

Includes outside toilet block, Hall and Kitchen



Oxenwood Outdoor Education Centre: Price List 2023

Day Activities

Full day of Adventure Activities, such as water sports, Climbing wall, Mountain Biking, Fencing, Archery, Bushcraft, etc. up to 7 hours	£400
Dawn To Dusk Day a full day of Adventure Activities followed by a BBQ & night hike	£600
Half day of Adventure Activities, up to 3.5 hours	£250
History/Drama Curriculum Enrichment Day, full day	£400
History/Drama Curriculum Enrichment Day, half day	£250
Single Session of Adventure Activity – one instructor (some groups may require more than one instructor to cover NGB staffing ratios – chargeable per instructor)	£25 per hour, per instructor
Bespoke outreach delivery	Prices on request

We specialise in bespoke programmes & very much look forward to working with you to meet your groups specific needs.

To make a booking:

- Please contact Ed, telephone: **01264 731274** Email: **enquiries@oxenwoodcentre.com** to discuss dates & your groups requirements.
- Complete & return a booking form, which along with your deposit will confirm your booking.

Please note - As a charity we don't charge VAT on bookings from charities, youth groups or schools & in 2023 we are offering exclusive use of the site & facilities over night for your group.





**We are open
for business**

Oxenwood Outdoor Education Centre

CREATING MEMORIES FOR A LIFETIME





**Offering residential experiences
and exciting adventure sport,
outdoor education and bespoke
historical enrichments days.**



Your school or youth groups residential or day programme, will be designed to meet your young people's needs and learning objectives.

 Oxenwood Outdoor Education Centre, Oxenwood, Marlborough, SN8 3NQ

 01264 731274  enquiries@oxenwoodcentre.com  www.oxenwoodcentre.com

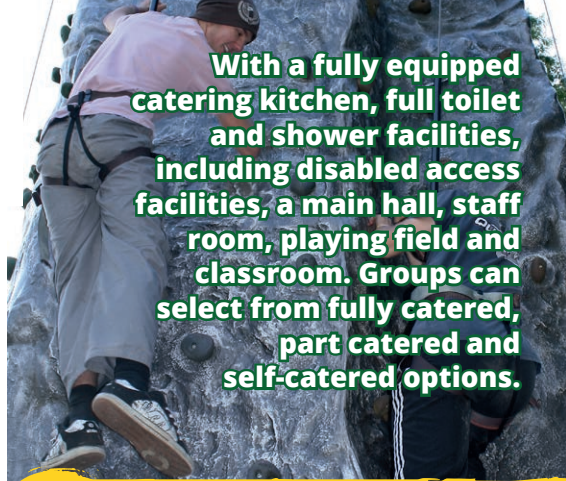
Oxenwood Outdoor Education Centre is a service from Community First. Registered Charity No: 288117



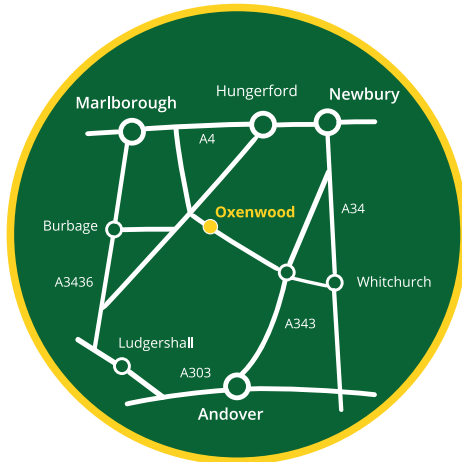
Oxenwood

Creating memories for a lifetime

Oxenwood Outdoor Education Centre nestles in the heart of Wiltshire's North Wessex Downs Area of Outstanding Natural Beauty, steeped in interesting history, geography and wildlife. Our intimate residential accommodation can cater for up to 38 group members and 8 group leaders.



With a fully equipped catering kitchen, full toilet and shower facilities, including disabled access facilities, a main hall, staff room, playing field and classroom. Groups can select from fully catered, part catered and self-catered options.



SOME OF OUR MOST POPULAR ACTIVITIES INCLUDE:

- ✓ Climbing Wall
- ✓ Archery
- ✓ Mountain Biking and Cycle Skills
- ✓ Problem Solving
- ✓ Shelter Building
- ✓ Canoeing, Kayaking and Rafting
- ✓ Stand Up Paddle Boarding
- ✓ Bushcraft
- ✓ Orienteering
- ✓ Healthy Eating and Cooking

Bookings

To find out more and start designing your groups day or residential programme, please contact Ed Plank, Centre Manager & Chief Instructor

Alongside our unique Historical, Literacy and Theme Days.

Autistic people asked for their views on mental health services

Healthwatch Wiltshire would like to find out what autistic people, and their families and carers, think about mental health services in the county.

Working in partnership with Wiltshire Service Users' Network (WSUN), which runs the National Lottery funded Wiltshire Autism Hub, we want to learn more about the experiences of autistic people, aged 14 and over, who have accessed mental health support in Wiltshire in the last three years, and what they think could be better.

We would also like to find out the experiences of carers and relatives in helping the autistic person they care for to get this support.

We have launched two surveys which can be completed online, by phone, or on paper.

[Survey for autistic people](#)

[Survey for carers/relatives of autistic people](#)

You can save and return to the online surveys at any time.

If you would like support to complete the survey, or would like a paper copy to be sent to you, please contact Healthwatch Wiltshire on 01225 434218 or info@healthwatchwiltshire.co.uk or WSUN on 01380 871800 or info@wsun.co.uk and we will arrange this for you.

Catharine Symington, Interim Manager of Healthwatch Wiltshire, said: "We want to hear from autistic people, and their friends, relatives and carers, about their personal experiences of mental health services.

"Everything you share with us will be used to tell those who run services what could be improved or developed in the future. All



feedback is confidential and anonymous."

Louise Rendle, CEO of Wiltshire Service Users' Network, said: "We would love to hear about how mental health services in Wiltshire are working for you, what's going well and where you think things could be better.

"If you need any support completing our survey, please get in touch so we can help."

The surveys will close on **Wednesday 14 June**.

Find out more

Visit our website to take a look at our previous work [hearing the experiences of people with autism spectrum conditions](#) when they attend health and care appointments.



Update for Wiltshire Area Boards

April 2023

Falls Work Programme

Wiltshire ICA continue to prioritise the Falls work programme. This includes using short-term funding to purchase additional Raizer chairs with training support to ensure that staff are equipped and confident to respond to falls where appropriate.

This is targeted at the Community and Reablement teams, and Care Homes with the highest number of proportionate falls, to ensure support is meaningful and effective.

The programme is in the engagement and mobilisation phase. The short-term objectives are to reduce unnecessary falls resulting in calls to 999 where possible and contribute to a robust community and provider response to falls.

We have established a new strategy working group in partnership with Wiltshire Council and Public Health. The group aims to better understand the Wiltshire population needs and to develop a Wiltshire Falls strategy to enable a prevention and response, long-term approach.

Spring boosters

COVID-19 is more serious in older people and in people with certain underlying health conditions. For these reasons, people aged 75 years and over, residents in care homes for older adults, and those aged 5 years and over with a weakened immune system are being offered a spring booster of COVID-19 vaccine. Appointments will be offered between April and June with those at highest risk being called in first.

Area Board Briefing Note – Independent Visitor Scheme

Service:	Quality Outcomes for Children and Families
Date prepared:	08/03/2023
Further enquiries to:	Jesnie Barry, Independent Visitor Scheme Manager
Direct contact:	Jesnie.Barry@wiltshire.gov.uk; 07760178875

The Independent Visitor Scheme needs more volunteers! Independent Visitors are adult volunteers who are matched with young people in care to visit, advise and befriend them. We currently have nearly 70 approved and matched Independent Visitors but with over 400 young people in care in Wiltshire, we need more to provide this vital and life changing service.

Volunteers are asked to give a long term commitment to visit a young person every 3-4 weeks, for a couple of hours, to have fun, try new things and build a strong and lasting relationship. Training and ongoing support is provided, with all expenses covered.

If anyone is interested, please could they get in contact with IVScheme@Wiltshire.gov.uk for more information on how to apply!

Area Board Briefing Note

Service:	Library
Date prepared:	16/03/2023
Further enquiries to:	Kathryn Preston
Direct contact:	kathryn.preston@wiltshire.gov.uk

Wiltshire Libraries are supporting residents to stay online during the cost of living crisis

Wiltshire Libraries are helping residents to have the skills and internet access they need to get and stay online during the cost of living crisis.

All libraries in Wiltshire offer free Wi-Fi and computer access, plus printing for a small charge.

If residents want to learn more about using their smart phone, tablet, laptop or the library computers, they can contact Amesbury, Bradford on Avon, Calne, Chippenham, Corsham, Devizes, Malmesbury, Marlborough, Melksham, Royal Wootton Bassett, Salisbury, Trowbridge, Warminster and Westbury libraries to book a one-to-one digital support appointment with library staff or volunteers.

Wiltshire Libraries are also working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three.

The free SIMs and mobile data are available from Chippenham, Devizes, Salisbury, Trowbridge and Warminster libraries.

To be able to access the National Databank recipients must be 18+ years old and from a low-income household. One or more of the following must also be true:

- They have no or poor access to the internet at home.
- They have no or poor access to the internet away from home.
- They can't afford their existing monthly contract or top-up.

Anyone who meets the criteria can be referred by their local library or can contact Chippenham, Devizes, Salisbury, Trowbridge or Warminster libraries direct to find out more and to book an appointment. The National Databank online application form is now live at [National Databank - Wiltshire Council](#).

Up to six months of data can be provided at a time with a maximum of 12 months to one individual.

Further information about getting online at the library can be found at <https://www.wiltshire.gov.uk/libraries-accessing-computers>. Information about the National Databank appears on the cost of living support and advice pages at <https://www.wiltshire.gov.uk/cost-of-living>. An online referral form will soon be added.

Area Board Briefing Note –
Cost of Living Update – March/April 2023

Service:	Executive Office
Date prepared:	20 March 2023
Further enquiries to:	Will Oulton
Direct contact:	William.oulton@wiltshire.gov.uk

For a summary of the resources and recent announcements, take a look at the Council's [dedicated Cost of Living page](#). This includes links to information for sources of national and local support.

The [interactive community directory](#) which helps people to search for warm spaces and community food providers in their area, also lists the easiest bus routes to help people find help more easily.

New Government schemes to support people that haven't received energy payments

Wiltshire Council is supporting the local administration of national Government schemes that aim to help people who haven't yet received any automatic financial assistance from any energy support schemes.

Most households get a £400 discount on their energy bills. However, in some cases, people do not get the discount automatically; for example, if they pay for energy through a landlord, housing manager or site owner, or live in a park home, houseboat or off the electricity grid. The Government's Energy Bills Support Scheme (EBSS AF) Alternative Funding is now in place to help these people.

The EBSS AF is providing support of £400 for energy bills for households in England, Scotland, and Wales without a direct relationship to a domestic electricity supplier.

The scheme is now open to all eligible households until 31 May 2023.

Subject to applications meeting the [eligibility criteria](#), people who will be able to receive support under EBSS AF include:

- care home residents and others in care facilities
- park home residents, [those living in](#) houseboats and [in](#) caravans that can provide proof of address
- social and private tenants who pay for energy through a landlord on a commercial supply
- homes on a heat network/private wire
- off-grid homes
- farmhouses used for wholly domestic purposes

Anyone eligible for EBSS AF will need to fill out a short online form via the [GOV.UK website](#). The form can be found by searching "Apply for energy bill support if you do not get it automatically" into the search bar on GOV.UK or an internet search engine. Applications are made directly to the Government, not to or via Wiltshire Council. For those who do not have

online access, they can apply via a contact centre on 08081 753287 where a representative will guide them through the application process.

Once they have applied, the application will be processed and verified. After this, if the application is successful, details will be shared with Wiltshire Council, who will deliver the one-off, non-repayable support.

The payment will be made directly into the bank account in a single payment. Further information can be found on www.gov.uk.

The Government has also announced a 'sister' scheme called Alternative Fuels Payment (AFP) for people that use alternative fuels for heating, which starts from 6 March. People may be eligible for a [£200 Alternative Fuels Payment \(AFP\)](#) if both the following are true:

- their household is not connected to the mains gas grid
- they use alternative fuels as their main form of heating

This one-off payment would be on top of the £400 from their electricity supplier.

People are eligible for this payment if the main way they heat their home uses:

- tank or bottled gas
- liquid petroleum gas (LPG)
- oil
- wood
- solid fuel

Most homes that are eligible for this payment will get it automatically as a credit on their electricity bills, but they may not get the payment automatically if their home is either:

- in an area which is mainly connected to the gas grid
- not connected to either the gas or the electricity grid

If people do not receive this payment automatically, they have to apply for this payment through the same method as the AFP Alternative Fund, for example, because they do not have a contract with an electricity supplier. Wiltshire Council will help process the payments made through the Government's portal, which is the same one used for EBSS AF.

Additional Fuel Support

Wiltshire Council colleagues in Adult Social Care and Public health are also working together to identify funding from other sources to provide some support to boaters who may not qualify under the scheme. Work is also underway to identify and to provide support to those who use lifesaving equipment at home.

Holiday Activity and Food programme for Children this Spring

The council will be delivering the Holiday Activity and Food programme, known locally as FUEL during the Easter, Summer and Christmas school holidays in 2023. The FUEL programme is funded by the Department of Education and will deliver FUEL camps in ten areas across the county where there is the greatest level of need.

At FUEL camps children receive a nutritious lunch each day and are given the opportunity to take part in a range of practical, physical and hands on activities including robotics workshops, circus skills, sporting sessions, Olympic kit, talent shows, and arts and crafts workshops.

Two FUEL Easter camps for young people with special educational needs and/or a disability are also taking place at Springfield Community Campus in Corsham and at Five Rivers Health and Wellbeing Centre in Salisbury, where individuals will be able to take part in a range of activities such as dance, new age kurling, cricket, boccia and nutritional workshops.

In addition to a nutritious meal, children can enjoy fun healthy eating and food workshops, which are delivered in partnership with Learn By Design, Occasional Kitchen and Purely Nutrition in Wiltshire.

FUEL Easter camps will take place over four days, from Monday 3 April until Thursday 6 April 2023, between 10am to 2pm.

The ten camps will take place in Amesbury, Calne, Chippenham, Devizes, Melksham, Royal Wootton Bassett, Salisbury, Trowbridge, Marlborough and Westbury.

Applications for the Easter FUEL camps are now open and will close on 22 March 2023. Places are limited and only families with children eligible for benefit related free school meals should apply.

Programme details and information on how to apply for a place will be promoted through all schools in Wiltshire and on [FUEL programme](#).

For more information about the Holiday Activity and Food Programme in Wiltshire, families can email fuelprogramme@wiltshire.gov.uk

Healthy Start: free vitamins and financial help available for buying healthy food and milk. Support available for families through the Healthy Start scheme:

The [Healthy Start](#) scheme can help those eligible to buy healthy foods and receive free vitamins to give children the best start in life.

Healthy Start is for children under the age of four and pregnant women/people only, who could get:

- £4.25 each week of their pregnancy (from the 10th week of your pregnancy)
- £8.50 each week for children under 1
- £4.25 each week for children between the age of 1 and below 4 years old

To check eligibility and to apply for Healthy Start see <https://www.healthystart.nhs.uk/how-to-apply/>. Also see attached document: ('Healthy start- Applying Criteria -online-phone-email.doc')

[Application](#) is either on-line or via email / telephone depending on an individual's circumstances. Local [Childrens' Centres](#) can support with the application process and Wiltshire libraries can support with getting on-line.

[Healthy Start](#) has changed to a [digital scheme](#) that now offers a prepaid card to those applying for Healthy Start instead of paper vouchers. The Healthy Start card is topped up every 4 weeks with your payment.

Free vitamins available

See further [information for Health professionals](#) and resources to download, print and share via the [NHS Healthy Start scheme resource library](#), including posters, stickers, social media assets. See attached poster ('Get help to buy food and mill -A4" and "You could help – A4"')) as examples for use.

Follow / reshare Healthy Start on social media: [NHS Healthy Start - Home | Facebook](#) [NHS Healthy Start Scheme \(@NHSHealthyStart\) / Twitter](#)

Those who use Healthy Start card in Sainsbury's will get a £2 top-up voucher: [Got a Healthy Start card and shop at Sainsbury's? You can get a £2 a week top-up coupon - here's how \(moneysavingexpert.com\)](#)

Tax-free childcare for working families -

For every £8 you pay into an online account, the government will add an extra £2, **up to £2,000** per child per year.

15 hours per week funded childcare for two year old children - need to meet eligibility criteria:

- income-based Jobseeker's Allowance (JSA)
- income-related Employment and Support Allowance (ESA)
- Universal Credit, and your household income is £15,400 a year or less after tax, not including benefit payments
- the guaranteed element of Pension Credit
- Child Tax Credit, Working Tax Credit (or both), and your household income is £16,190 a year or less before tax
- the Working Tax Credit 4-week run on (the payment you get when you stop qualifying for Working Tax Credit) or your child is:
 - are looked after by a local authority
 - have an education, health and care (EHC) plan
 - get [Disability Living Allowance](#)

- have left care under an adoption order, special guardianship order or a child arrangements order

All three and four year olds are eligible for 15 hours funded childcare per week - working families can claim 30 hours per week, full information on the [Childcare Choices website](#)

Bus fare reductions over winter

Following an extension, Wiltshire bus users can now travel on most routes in the county for just £2 or less for a single fare until 30 June.

The fare price reduction has been funded by the Government and is aimed at getting more people to use buses across the country during the current cost of living challenges.

As part of the promotion, many single bus fares in Wiltshire have been capped at just £2 for both adults and concessions. If the single fare was originally less than £2, it will remain at the reduced price, and many day return tickets have also been reduced. Further information about it's application and impact in Wiltshire can be read [here](#).

Energy Advice and Support

- Following funding received from the Government's Green Homes Grant, the Council has been improving the energy efficiency of 100 properties.
- Officers created the Interactive Community Directory which helps people to search for warm spaces and community food providers in their area, also lists the easiest bus routes to help. There are also currently 124 warm spaces and 41 food providers registered on our Community Directory, our own libraries amongst them as welcoming spaces where people can get support.
- As well places to access energy advice, Libraries are also collection points for Warm Packs. So far more than 1,000 packs have been provided; each contains a hot water bottle, blanket and thermal mug. The packs will continue to be available for anyone who needs one until the end of March, or while stocks last. Library staff have also been supporting customers asking for energy advice and have made more than 80 referrals to Warm and Safe Wiltshire and the Rural Communities Energy Support Network. This advice service will continue with the council's partners for the next two years.
- The Warm and Safe advice service has provided energy, debt, bill advice, small grants, insulation advice and referrals. Since the beginning of October, the service has received 1009 enquires, made 144 heating and insulation referrals, 87 Priority Service Register sign ups and provided £26,000 in food and fuel vouchers and distributed £30,328 of Surviving Winter Grant to Wiltshire households

- During the 3-week cold period in December Public Health officers, using £30,000 from the UK Shared Prosperity Fund, worked with Julian House outreach to help 71 Boaters and 4 Roadside Travellers with both fuel and food vouchers. Households were identified by Julian House based on eligibility criteria: low income, health condition, single parent and children with health condition.
- The Wiltshire Installs project has supported 209 households since the beginning of October 2022, through a mixture of prepayment meter and food vouchers, in addition 11 new boilers have been fitted where households have had a no heating situation.
- Warm and Safe Wiltshire has worked in partnership with both Integrated Care Board and Adult commissioning to identify households that rely on life saving equipment, who are disproportionately affected by the high energy prices. Through November families have been offered support through the provision of food and prepayment meter vouchers, to date **13 families** have been supported.
- The Government has published [Energy Bills Support Scheme \(EBSS\) Alternative Funding](#) available for those households that have not got a direct relationship with their energy supplier e.g. some care home residents, park home residents and some housing association tenants. It is important to note that caravan or boaters will need to provide proof of residence to be eligible.
- Applicants will have to apply via the [Government portal](#) which is now live. Submitted applications will then be checked by the Council to ensure the application is from a valid residential address before processing payment.
- A government telephone helpline is also available for people without access to the internet to apply for the payment.

Targeted Support

- The Council has been administering the Government's national Household Support Grant Scheme (HSF) designed to support those most in need across England, to help with the significantly rising living costs in the period up to the end of March 2023. The money can be used to support households in the most need who would otherwise struggle with energy, food and water bills, particularly those who may not be eligible for the other support that the Government has recently made available but who are nevertheless in need.
- The council was awarded £2,728,656 in total and has worked with partner agencies to allocate the money and ensure it gets to those who need it most. Payments began in October and are continuing to be made. People do not need to apply to Wiltshire Council as those eligible will be identified and contacted.

Allocations of funding included:

- **Families eligible for FSM or Early Years equivalent:** £100 per child for the winter period including Easter, payment via schools usually in the form of vouchers
 - **Low income families with school-age children not eligible for FSM:** £50 per child with identification and payment method at discretion of schools
 - **All families with children:** Children’s Social Care grants where appropriate
 - **Low income households without children** (including those with disability): £100 per household
 - **Elderly:** grants of up to £300 via Surviving Winter, hot meals provision, Adult Social Care grants where appropriate
 - **Homeless, rough sleepers and at risk of homelessness:** grants via Housing Services usually in the form of vouchers
 - **All residents:** Warm Spaces provision, Food Banks, Local Welfare Support
- We await confirmation of grant conditions and funding level for the next round of Household Support Fund; indications are that allocations are likely to be made for 12 month period 1st April '23 to 31st march '24.
 - The Council was also award £877,050 for a discretionary energy rebate scheme that ran until November. The number of applications to the scheme was lower than anticipated, just under 1200 awards were made originally, so officers proactively identified a further 9500+ low-income pensioners who had received the original energy rebate scheme but had not received any additional support e.g. from the HSF. 6500 of these pensioners will be paid £70 direct, as we have their bank account details, and the remaining will receive a credit in their council tax accounts.
 - Our Tenancy sustainment team has been supporting tenants through the ongoing cost-of-living crisis by assisting them to get access to more than £600,000 worth of new and backdated benefits, external grants and third-party debt cleared.
 - Funding is also being provided to Age UK Wiltshire for provision and delivery of hot meals to isolated elderly residents who are unable to meet the cost of this service themselves

Area Boards

Each of the 18 Area Boards have been hosting local conversations regarding the cost of living and working with their communities to develop local projects and initiatives that support residents. A few of the projects are as follows:

- Multiple Area Boards have hosted warm and safe community events, bringing together a range of partners to showcase what support they can offer to residents
- Coordinated the production, printing and distribution of local cost of living information leaflets to specifically targeted residential areas through Officers, volunteers and Councillors.
- Worked with community groups to draw in multiple sources of funding to develop small emergency hardship funds that agencies can refer suitable residents to.

- In partnership with food banks and community organisations, provided a range of useful products free of charge to suitable residents including slow cookers and electric blankets.

Free sims and mobile data from Wiltshire libraries

Wiltshire Libraries are working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three.

The free SIMs and mobile data are available from Chippenham, Devizes, Salisbury, Trowbridge and Warminster libraries.

To be able to access the National Databank you must be 18+ years old and from a low-income household. One or more of the following must also be true:

- You have no or poor access to the internet at home.
- You have no or poor access to the internet away from home.
- You can't afford your existing monthly contract or top-up.

If you meet the criteria, [contact](#) Chippenham, Devizes, Salisbury, Trowbridge or Warminster libraries to find out more and to book an appointment.

Area Board Briefing Note – Cost of Living Crisis

Service:	Executive Office
Date prepared:	24/4/23
Further enquiries to:	Will Oulton
Direct contact:	William.Oulton@Wiltshire.gov.uk

With inflation and energy costs still high, Wiltshire Council continues to provide support to people through the cost-of-living crisis. Wiltshire Council has a range of advice and support at www.wiltshire.gov.uk/cost-of-living.

Energy Support

The Government recently extended its energy price guarantee for an additional three months until the end of June 2023, which limits the amount suppliers can charge per unit of energy used. However, the £66/£67 monthly payments that most residents were receiving from their energy supplier since October 2022, as part of the Energy Bills Support Scheme (EBSS), recently came to an end. With this in mind, and in addition to the continuing high inflation, Wiltshire Council continues to provide a range of support to those most in need.

The council is continuing to allocate funding to those who were not eligible for payments through the EBSS. So far, the council has allocated £510,000 through the Government's EBSS Alternative Fund and a further £172,600 through its Alternative Fuel Payment Scheme for people who don't have a domestic electricity supplier. More information on this can be found at [Overview - Wiltshire Council](#).

Household Support Fund

The council has allocated all of its funding from the 2022/23 phase of the Government's Household Support Fund, but recently had confirmation that it had received more than £5.4m to allocate during 2023/24. The Household Support Fund is provided by the Department for Work and Pensions and is in place to support households that would otherwise struggle to buy food or pay essential utility bills or meet other essential living costs to help them during the current cost-of-living challenges. The council is in the process of finalising its plans for the fund and will have more information soon.

Support in Libraries

Although the temperatures have risen, Wiltshire Council's libraries continue to be there for people who need them, providing anyone with a warm and friendly welcome. The council continues to work with Warm and Safe Wiltshire and The Rural Communities Energy Support Network to assist residents seeking basic energy advice and make referrals to experienced energy advisors in all but its smallest libraries. In total, 1,462 warm packs were handed out at libraries, which contained a thermal mug, a fleece blanket and a hot water bottle with a cover. More packs may be available later this year. All libraries can signpost people to community partners and agencies that can support people through the

rising cost of living. Wiltshire Libraries are also working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three. More information can be found at <https://www.wiltshire.gov.uk/libraries-news>.

Interactive Directories

Last year Wiltshire Council set up an interactive directory, which continues to be available, so people could easily find local food providers and warm spaces near to them at just a few clicks of a mouse. The council will soon be engaging with all the local groups that registered to be included on the directory to establish what support is still available in the county and what the plans might be for the future so that it has a clear picture of what might be needed.

Work of Area Boards

All 18 of Wiltshire Council's Area Boards have also been working on a number of projects and initiatives to support people in the county's community areas. Multiple Area Boards have hosted warm and safe community events, bringing together a range of partners to showcase what support they can offer to residents. They have coordinated the production, printing and distribution of local cost of living information leaflets to specifically targeted residential areas through officers, volunteers and councillors. Some have worked with community groups to draw in multiple sources of funding to develop small emergency hardship funds that agencies can refer suitable residents to. In partnership with food banks and community organisations, the area boards have also provided a range of useful products free of charge to suitable residents including slow cookers and electric blankets.

Bus Passes

The council also recently confirmed that all holders of Wiltshire concessionary bus passes can continue using their pass to travel at any time on local bus services during April. Normally, concessionary bus passes for older and disabled people cannot be used to travel before 9.30am on weekdays, but Wiltshire Council agreed with bus operators to temporarily lift this restriction from 1 September 2022. The offer is eligible on all local buses that operate within the Wiltshire Council area, or for any bus journeys that begin in Wiltshire. Concessionary passes cannot be used to board a bus within the Borough of Swindon before 9.30am on weekdays.

Holiday Activities

The council has been delivering the Holiday Activity and Food programme, known locally as FUEL during the Easter holidays and this will continue in the Summer and Christmas school holidays in 2023. The FUEL programme is funded by the Department of Education and will deliver camps in ten areas across the county where there is the greatest level of need. At FUEL camps children receive a nutritious lunch each day and are given the opportunity to take part in a range of practical, physical and hands on activities including robotics workshops, circus skills, sporting sessions, Olympic kit, talent shows, and arts and crafts.

**Area Board Briefing Note –
Multiply Offer**

Service:	Multiply – Employment and Skills Service
Date prepared:	13th April 2023
Further enquiries to:	Catherine Brooks – Multiply Officer
Direct contact:	Catherine.brooks@wiltshire.gov.uk

National Numeracy Day – 17th May 2023

The Multiply project is here to support those aged 19 years or older and do not already have a GCSE at grade C (or equivalent) in maths, you can take part in a number of free courses which are face to face or online.

These courses are designed to up skill and support individuals to better themselves. The UK’s numeracy levels are significantly below the average for developed countries. 49% of the UK’s working-age population have the expected numeracy levels of a primary school child.

Email multiply@wiltshire.gov.uk to find out what events are on near you during National Numeracy Day on the 17th of May this includes a stand in The Shires Trowbridge and Salisbury Library. Our team look forward to meeting you and are able to give you more information or to have an informal ‘Number Natter’!

You can also visit www.workwiltshire.co.uk/multiply to find out more and see what courses are already available and being delivered by our partners.

Any questions or more information? Please email Catherine Brooks, Multiply Officer

Catherine.brooks@wiltshire.gov.uk

WILTSHIRE POLICE

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Area Board Update

Corsham Community Policing Team

June 2023



Agenda Item 8

Your Community Policing Team – Corsham

Inspector:



INSP Pete Foster

Neighbourhood Sergeant:



PS Michael Tripp

Neighbourhood Officer:



PC Adam Neish



PCSO Shaun Redmond



PCSO Corey Mapp



PCSO Jamie Moore

Corsham Community Engagements

Our Engagement Vision

Community Engagement impacts on everything we do

- We will use a range of techniques and channels to best connect with our communities to obtain their views on policing in the county, and ensure these techniques and channels are visible and accessible
- We will work collaboratively with a variety of partners to engage with communities where it makes sense to do so
- We will actively encourage and enable people to be part of our policing conversations to help shape our approach, response, policy, and delivery
- We will ensure our diverse and under-represented communities have a voice and are represented in conversations
- We will demonstrate where we have listened and where we have changed our service as a result of what our communities are telling us
- We will evaluate the success of our engagement activity and learn lessons to improve future engagement



Community Engagements January- May 2023

Between January and May 2023 the Neighbourhood Policing Team have completed 90 community engagements

- 23 School talks and presentations to over 650 children
- 4 Engagement Sessions with Scouts, Beavers, Youth Rugby Club
- 9 Pub Licensing Checks
- 2 presentations to care home residents on dangers of Fraud – 100 Vulnerable Adults engaged with.
- 5 Community Public Consultations
- 3 Anti-Social Behaviour Surveys – consultation with 100 local addresses
- 6 Speed Checks
- Attendance at coffee mornings, church groups, Kings Coronation Events
- Attendance of the Royal Visit, Lacock
- Attendance of 8 Community Events
- Delivery of Selecta DNA marking kits to victims of Burglary within the past 2 years
- 3 site drop in sessions at MOD Corsham
- Policing of the Corsham 10K



Operations Conducted in 2023

OP Exit (Monthly) – A joint operation between Wiltshire Police Licence representatives and Local Neighbourhood Policing teams. Together we are engaging with licensed premises to support and assist owners, managers, staff and members of the public in maintaining a safe environment and the prevention and detection of Crime.



Op Sceptre (May 23) A national initiative to tackle knife crime through a period of intensified action.

Across two weeks, Wiltshire Police coordinated activity which targets knife crime from the root cause right through to enforcement.

Whether it's engaging with local communities, working with young people to dispel myths around knives or carrying out test purchases with retailers – Op Sceptre showcases the many varied and impactful ways in which Wiltshire Police is working to reduce knife crime and tackle violence.

This iteration of Op Sceptre will run for two weeks across Wiltshire, and featured a knife surrender campaign to encourage the public, particularly young people, to hand in any knives they had in surrender bins across the county.



Visit of Queen Camilla to Lacock (January)

Operation Golden Orb (May) – The Policing of local events to celebrate the Coronation of His Majesty the King



Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- For information on what crimes and incidents have been reported in the Chippenham Community Policing Team area visit <https://www.police.uk/pu/your-area/wiltshire-police/>

Supporting the **Safer Nights Campaign**



Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk

Follow your CPT on social media

- [Corsham Police Facebook](#)
- [Chippenham Police Twitter](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

The screenshot shows the top navigation bar of the Wiltshire Police website. It features the Wiltshire Police logo on the left, a search bar with the text "How can we help you?" and a magnifying glass icon on the right, and a menu with five items: "Report", "Tell us about", "Apply or register", "Request", and "Feedback". Below the navigation bar is a breadcrumb trail: "Home > About us > CPTs". The main heading is "Chippenham CPT". The content area contains three paragraphs: the first states "CPT Chippenham covers the areas of Chippenham, Calne and Corsham"; the second provides contact information: "To contact your CPT about a community-related matter, such as a school visit, then please email ChippenhamAreaCPT@wiltshire.pnn.police.uk. Please note that this mailbox is not monitored 24/7."; the third provides reporting instructions: "You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)". At the bottom, there is a link: "You see a map of [crimes in the Chippenham area](#) by visiting www.police.uk".

Update for Corsham Area Board

Name of Organisation	Corsham Climate Action
Date of Area Board Meeting	7 June 2023

Headlines/Key successes

- Stall at Corsham Eco Fair created lots of engagement
- Monthly repair cafes now taking place at The Pound, with good volunteer support

- Community garden up and running with monthly working parties – last one on Coronation Big Help Out bank holiday had 23 volunteers attending
- Film event ‘The Economics of Happiness’ held in May
- Attended assembly at Corsham Regis school eco awareness week

Projects

- Community garden work ongoing – working parties for volunteers first Saturday of each month, 2-5pm. Keen to expand community engagement.

- Continuing to manage recycling hub at Springfield and monthly litter picks, now extended to Lacock

-

Forthcoming events/Diary dates

- Monthly meeting on fourth Tuesday of each month at The Pound at 7.30pm

- Taste of Corsham event 17 June

- Event at Springfield Campus wildflower garden on 10th June to mark Big Green Week

Signed: Adam Walton

Date: 30 May 2023

Update for Corsham Area Board

Name of Parish/Town Council	Corsham Town Council
Date of Area Board Meeting	7 June 2023

Headlines/Key successes

- Following the Annual Council Meeting on 15 May, Cllr Helen Belcher OBE was elected Chair of Corsham Town Council. She succeeds Cllr Steve Abbott, who has stepped down as Chairman after five years, but will continue as a Town Councillor. Cllr Alan Brown becomes Vice Chair.

- The Town Council's work to achieve Plastic Free Community status for Corsham continues. The Town Council has made the 'Plastic Free Communities Pledge' to work to remove at least three single-use plastic items from our day-to-day activities; to commit to include our stance on single-use plastic in our communications and to raise awareness and support plastic free initiatives in the community. We are working with local businesses and community allies and currently have six businesses signed up (with two having achieved Plastic Free Champion status) and 18 community allies, including Corsham Climate Action, St John's Church in Gastard, 2nd Corsham Brownies and Corsham Scouts. To find out more, contact Tracey-Ann Walpole at the Town Hall: twalpole@corsham.gov.uk.

- On Saturday 22 April – Earth Day – the Town Council held its second Eco Fair, in a joint event with Corsham Climate Action, and sponsored by Martingate. The event featured 20 stalls (all selected for their environmental credentials), family activities, a Recycling Quiz Trail around the town and live music. The feedback was excellent and another event will be planned for 2024.

Projects

- The Town Council was delighted to be able to support Corsham's Coronation activities. There was funding support for the Coronation Tea Party for older people, and The Pound's live screening of the Coronation, plus a mini Coronation Concert featuring buskers playing in the town centre on the day, and a Find the Crown Trail in the shops and businesses running over the bank holiday weekend.

- We have now taken over the management of the play areas at Katherine Park (both play areas), Bences Lane and Pockeridge (both areas) and, over time, will be improving all five, starting with the Little Play Area, for 3-7 year olds at Katherine Park as this has been closed for a while. Public consultation helped to choose the equipment, which will include items for children with mobility issues.


- Town Councillor Tanvir Bush, as part of her work with Bath Spa University's We Are the People project, and with support from the Town Council, is in the process of setting up a Disabled People's Organisation for Corsham. More details to come.

Update for Corsham Area Board

Forthcoming events/Diary dates

- 9 June – Business Leaders Lunch. The Town Council’s latest networking event for local businesses takes place at Friday lunchtime at Digital Mansion Corsham. This time there will be a Wellbeing at Work theme. For more information contact Tracey-Ann Walpole: twalpole@corsham.gov.uk.
- Corsham in Bloom 2023 has launched, with the usual categories including Best Garden and a new Best School prize for the ‘greenest’ school. Entries are open until 23 June and entry forms are available online and from the Town Hall.
- 17 June – Taste of Corsham, 10am-4pm. The Town Council’s annual food festival returns, with 25 food and drink stalls, the Taste Trail, fun activities for children, and the Picnic Lawn in the grounds of Digital Mansion Corsham. Here you will be able to listen to musicians and entertainers as part of The Pound’s Blue Sky Festival. There will also be information on preventing food waste, with our ‘Taste not Waste’ message.

Signed:



Date:

24th May 2023



Corsham Area Board

End of Year Report

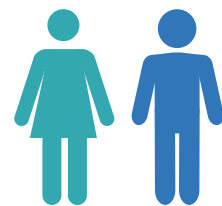
May 2021 - March 2023

Corsham Area Board

Corsham Community Area covers 77km² of countryside in the north-west of Wiltshire. It is made up of the historic market town of Corsham, the large parishes of Box, Colerne and Lacock as well as many small rural settlements.

The Area Board is Corsham's local cabinet for Wiltshire Council, bringing local decision making into the heart of the community area. The Area Board is made up of 4 unitary councillors. The Councillors are the voting members of the board, and all those who engage in the board's work are equal members, able to influence decisions, shape and deliver on local priorities.

The community area has a vibrant and active community, cultural and sporting hubs, a range of voluntary and community sector support organisations and a collaborative town council.






**Total
Population
21,260**

Area Board Investment

The Area Board invests in local community projects and initiatives that meet local priorities and deliver exceptional outcomes for residents. The Area Board aims to work in partnership to achieve maximum value for its investment. They take a long term view to invest in prevention and early intervention, focusing on tackling inequalities and improving social mobility.

Total Area Board Investment

£35,113	£27,632	£13,245
Community	Youth	Older and Vulnerable Adults
		
Total Community Contribution		
£148,524	£104,713	£56,589

The total amount invested in projects through additional community contribution, from fundraising, grants, services in kind or volunteering

Local Priorities

The Corsham Area Board reviewed available local data and evidence and integrated this with local knowledge and community conversation to agree the following local priority themes. The Area Board has undertaken a series of more specific local actions to positively address them, including the key achievements below:

Youth engagement and positive activity opportunities



The Local Youth Network has supported the completion of Wiltshire Council's Youth Needs Assessment, invested in local outreach and safe space youth provision and arranged workshops to provide local groups and individuals with opportunities to understand contextual safeguarding of young people.

Addressing climate change

The Corsham area Climate group has facilitated site visits to local organisations and businesses to understand their sustainability programmes and has promoted local events such as Corsham's Eco Fair, Repair Café and Sustainability Breakfast. The Area Board has invested in community orchards and solar panels at Corsham RFC.



Promoting wellbeing and reducing social isolation in older and vulnerable people



The Area Board has continued to co-ordinate the Corsham Health and Wellbeing Group, supported the development of the Celebrating Age programme across the community area and worked in partnership to organise a multi-agency 'foot health' and slipper exchange event to promote falls prevention and the local activities offer.

Supporting the local economy

The Area Board 'economy' lead has supported the Corsham Means Business networking drop ins and shared advice and opportunities for local businesses.



Community-led projects



The Corsham Area Board has developed a strong, well established and highly functioning network of local partners, organisations and residents in the town and villages. The Board recognises the talents, expertise and knowledge of the local community and empowers and facilitates community led action to co-deliver local services.

The Corsham Area Climate Group has been established to bring together organisations including Corsham Climate Action and Town and Parish councils to coordinate local action to address climate change and reverse biodiversity loss.

Over 20 local groups and organisations are represented on the Corsham Health and Wellbeing group. The Area Board has supported Corsham Community Club and Celebrating Age events which regularly bring together senior residents to socialise and participate in a range of activities.

The Corsham Local Youth Network engages, collaborates and shares information with 14 local youth organisations. The Area Board invested in mental health and emotional wellbeing support for young people at The Corsham School through music and art therapy sessions, a digital empowerment programme and the SPARK wellbeing festival for 200 year 9 students.

The Area Board councillors and Engagement and Partnerships Team have worked with Wiltshire Council services, partner organisations and voluntary and community sector organisations to promote and support initiatives which address economic inequalities and help to alleviate pressures on the cost of living. The Area Board has helped to promote the network of Warm Spaces and encourage participation in the FUEL holiday activity programme.

Engagements

The Corsham Area Board works alongside other organisations to make things happen in the local community. These groups include the town council, voluntary and community groups, youth organisations, sports clubs and local charities.

The Area Board wouldn't be able to achieve what they do without these partners working on the ground with them. The Area Board hosts regular business meetings, engagement activities, events, surveys and working groups to stimulate and support local community action.

**Area Board
Business meetings**

6



Attendances

108

**Area Board
working groups**

13



Attendances

232

**Engagements/
events/ activities**

47



Attendances

764

**Area Board
surveys**

3



Responses

399

Local Highways and Footpath Infrastructure group

The Local Highways and Footpath Infrastructure group (LHFIG) is a sub group of the Corsham Area Board, which deals specifically with highway issues. They aim to find solutions for local transport issues, such as road repairs, traffic problems, road layouts and parking.

The amount allocated is dependent on the geographical size and population for the community area and the funding allocation is for capital expenditure and can be used to provide new and improved highway infrastructure.

LHFIG Projects 2022/23

- Lacock Bridge/Bowden Hill – Speed Limit Reduction
- A4/Cross Keys Road – Speed Limit Assessment
- Rudloe – Toucan Crossing/Shared Use Path (alongside S106)
- Corsham Freestone Way – 3x bus stop hard standings
- Colerne Market Place - Footway Improvements
- Colerne Fosseway – Signing and Lining safety works
- Corsham Smiths Yard – Direction signing
- Corsham Station Road – Building protection
- B3109 Bradford Road – Speel Limit Assessment
- Neston Pool Green/Elley Green – Pedestrian Improvements
- Corsham 20mph – 20mph assessment
- Box Leafy Lane – Speed limit assessment & Pedestrian assessment
- Corsham Park Lane – Speed Limit Assessment
- Corsham Middlewick Lane – Pedestrian Assessment.



LHFIG meetings

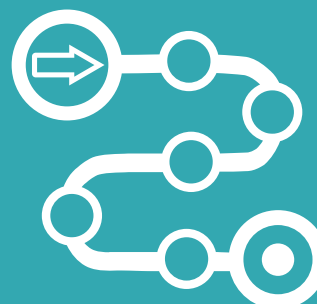
8



Attendances

LHFIG projects completed

14



By agreeing and delivering to local priorities, the Area Board is able to proactively address issues by focusing its resources and working in partnership with local organisations, volunteers and residents. To effectively select local priorities it is important that there is a regular review of the evidence available and the views of the residents are sought. To aid Councillors to agree their priorities, the list below provides some of new sources of data and evidence:

- **JSNA Wiltshire Intelligence**: The 2022 Wiltshire JSNA presents data on the current and future health and wellbeing needs of people in Wiltshire
- **Census 2021 results**: results from the 2021 census are being released in a phased manner, which started in June 2022
- **VCSE research - Wessex Community Action**: state of the Wiltshire voluntary and community sector 2022
- **Annual report - Wiltshire Citizens Advice**: Wiltshire Citizens Advice annual report 2022

As well as being evidence led, priorities should be selected where the Area Board believes it can realistically make a positive impact upon them. To aid the delivery of the chosen priorities, the Engagement and Partnerships team will support the Area Board councillors through the development of the Area Board local action plan.

Based on the work undertaken in 2022/23 and the new evidence available, some of the key priorities that the Board may wish to consider are as follows:

- **Youth engagement and positive activity opportunities**
- **Addressing climate change**
- **Promoting wellbeing and reducing social isolation in older and vulnerable people**
- **Supporting the local economy**

It is recommended that for each priority selected, an area board councillor takes responsibility for overseeing its delivery and reporting back to the Area Board on progress. The Engagement and Partnerships team will support the Area Board councillors in undertaking this work.

Report To	Corsham Area Board
Date of Meeting	Wednesday, 07 June 2023
Title of Report	Corsham Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Corsham Area Board. These could include; community area grants, health and wellbeing, young person's grants and Area Board initiatives.
- To document any recommendations provided through subgroups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For <u>2023-24</u>	£ 16,527.00	£ 13,816.00	£ 7,700.00
Awarded To Date	£ 0.00	£ 0.00	£ 0.00
Current Balance	£ 16,527.00	£ 13,816.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 11,027.00	£ 8,251.55	£ 4,533.34

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG858	Community Area Grant	Neston Memorial Hall	Solar Array Project for Neston Memorial Hall	£20300.00	£5000.00
<p>Project Summary: Installation of a solar array with battery storage. This will slash our electricity bill and the ongoing savings will allow us to invest more money into the building.</p>					
ABG1151	Community Area Grant	Corsham Military Graves Signage Collaboration Project	War Graves Signage Corsham Cemetery	£1000.00	£500.00
<p>Project Summary: This volunteer-led collaborative project seeks to enhance the visitor experience to the historic area of the Corsham Cemetery where 22 war graves are located. The project will provide an attractive information board naming the war dead with an illustrative map showing the location of their grave. At each grave site a discreet QR code marker will enable the visitor to use modern mobile technology to view a biography, provided by the Commonwealth War Graves Commission, of the individual including local family links where relevant.</p>					

ABG1137	Older and Vulnerable Adults Funding	Corsham Area Board	Coronation Tea Party	£1000.00	£666.66
<p>Project Summary: Corsham Area Board in partnership with Corsham Town Council and Celebrating Age Wiltshire will be hosting Corsham's Big Coronation Tea Party on Friday 5th May at Springfield Campus. This celebratory event will bring together older and vulnerable residents from across the community area to enjoy music, conversation and an afternoon tea, helping to drive forward the Area Board's priority to improve wellbeing and combat social isolation and loneliness. The event will cater for over 100 residents and will feature a creative practitioner from the Celebrating Age programme and North Swindon Big Band. Pupils at The Corsham School and Corsham Primary School have been invited to participate in the event. A team of local volunteers and community groups including Corsham Community Club will provide support. Donations of food have been offered from supermarkets and the local foodbank. An Art workshop for older people to create decorations for the tea party will take place at Pound Arts on the 25 April. A community coronation themed art exhibition showcasing creative projects from local schools and community groups will run at the Campus from the end of April to the end of May, coordinated by the Area Board team.</p>					
ABG1169	Older and Vulnerable Adults Funding	Corsham Community Club	Help with funding for 2023	£7500.00	£3000.00
<p>Project Summary: This will be to help us run the club for another year. We are a social lunch club for the people of Corsham and the surrounding villages, we aim to cut the isolation and loneliness of living in this rural environment. We run a Coffee morning and lunch club twice a month and outings through the year, we support about 35 to 40 people at the moment with the numbers rising each time we have a lunch meeting. We have referrals from the surgeries, and by word of mouth, we provide help and support at the lunch club, we have a spare food table on lunch days for people to help themselves to. On the week there is no club, we deliver food parcels to the most in need. We help them with problems they may have or signpost them to where to get help or whatever they may need. We also provide a book swap, spear items no longer needed from clothes to wheelchairs and walkers. Whatever is needed we will try to help. We are working on connections with the local infants school and Corsham Connections in order to build a better community.</p>					
ABG887	Youth Grant	The Portable Wellbeing Studio	The Portable Wellbeing Studio at Corsham School	£5980.00	£2980.00
<p>Project Summary: The Portable Wellbeing Studio is an art studio on wheels that can park up and provide mental health support wherever there is a need. So far we have gone to schools in Wiltshire. These are St Laurence Secondary School, Christchurch Primary School, Fitzmaurice Primary School, Corsham Primary School and we are currently doing a residency at Corsham Secondary School. The project at Corsham Secondary School is proving to be successful with mental health improving for those we are working with. We are hoping to extend this residency for a further two terms to meet the demand for our service. We would like to carry on doing 1:1 art therapy, introduce an art therapy group and do more teacher training on mental health so we can indirectly improve mental health in the wider school.</p>					
ABG1200	Youth Grant	Peacock Arts Trail	Peacock Arts Trail project with Corsham Youth Zone	£1700.00	£850.00
<p>Project Summary: We want to provide three art/making workshops and a separate visit/experience to a local artist's studio for at least 40 young people of the Corsham area, this will be provided by local artists and makers and project chosen by the young people. We aim to help participants hone creative skills, help with wellbeing (via the enjoyment and the therapy art can provide), give an insight into art as a career and feel part of their local community. The outputs of the project will be proudly displayed in public as part of the Peacock Art Trail in October 2023. We are collaborating with Corsham Youth Zone and Corsham Town Council. By hiring local artists, we will be supporting the local economy and Corsham Town Council's Public Arts Strategy.</p>					

ABG1202	Youth Grant	The Open Blue Trust	Traveller History Month Celebration	£351.45	£351.45
<p>Project Summary: The Open Blue Trust visits the Traveller Caravan Site at Thingley once a month for 3 hours providing an after-school club and a baby and toddler group. As part of Traveller History Month, we are looking to provide extra activities for those on the site. These include Pizza, Craft activities from the scrap store and hopefully a gardening project facilitated by the Corsham Climate Action Group</p>					

ABG942	Youth Grant	Rewired Counselling	Spark 2023	£3900.00	£1383.00
<p>Project Summary: In July 2023, Rewired Counselling and The Pound Arts Centre hope to run a one-day event supporting the Mental and Physical Health of Young People. We will invite 200 Year 9 students from The Corsham School to engage in a whole day of events, at The Pound and at the school, which open up conversations and invite new experiences. The mission of the event is to show young people different ways in which they can choose to look after themselves. The day starts with a short informative and inspiring talk to normalise emotional health and set a framework for the day. Following this is a huge variety of activities geared towards looking after body and mind such as nutrition, sport, meditation, reading, movement, thinking, body image, gratitude, sleep, etc. We have many local professionals taking part for the students to explore including alternative health services, charities, nutritionists, artists, counsellors, yoga instructors, sports providers, drama, etc. It will also include the staff at the school highlighting what the students already do that forms part of their self-care - e.g. music, reading, etc. It's an interactive day full of fun and learning. Students attend the day in small groups so as to make the most of the activities and then come together at the end to watch a performance from an established artist. The school is really behind this day and are giving it their full support. We ran our first Spark event in 2019 and again in 2022. They were both a great success with positive feedback from students and their families (evaluation brochure available). From these events, we have started to look at more long term activities to support the students' needs as identified at LYN meetings.</p>					

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- ◆ Community Area Grants (capital)
- ◆ Young People (revenue)
- ◆ Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by subgroups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community-based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

Ros Griffiths, Community Engagement Manager, Ros.Griffiths@wiltshire.gov.uk

Minutes

Meeting: Corsham LHFIG
(Local Highway Footway Improvement Group)
Place: Virtual meeting via Microsoft Teams
Date: Wednesday 26th April 2023
Time: 14:00

Please direct any enquiries to Sarah Dearden (Senior Traffic Engineer), via email
sarah.dearden@wiltshire.gov.uk

	Item	Update	Actions and recommendations	Who
	Date of meeting: 26 th April 2023			
A.	Attendees and apologies			
	Present:	Sarah Dearden (WC) Ruth Hopkinson (WCC/CTC) Derek Walters (WCC) Robert Davies (BPC) Steve Abbott (CTC) Nigel Ingledew (BPC) James Whittleton (CTC) Stuart Gregory (LPC)		
	Apologies:	Helen Belcher (WCC) Brian Mathew (WCC) Dave Arnup (WC) Peter Shaw (LPC)		
B.	Notes of last meeting			
		The notes of the last meeting held on 11 th January 2023 were accepted as a true record.	Noted and agreed.	

C.	Financial Position			
		See Finance sheet. 2022/23 allocation is £21,902. 2021/22 underspend was £51,406 and the current commitments total £95,929.04 giving a remaining budget of £0 .	Budgets not confirmed as yet. Noted Assuming identical budget 2022/23 £21,902 -£8631 B3109 40mph Speed limit -£1875 Box Market Place -£2250 Chapel Plaister Remaining budget of £9146 for 2023/24.	
D.	Schemes List			
1)	<u>5-21-2</u> B3109 Bradford Road, Rudloe	Implementation of 40mph as per the speed limit assessment. Total cost: £11,508.25 LHFIG £8631.19 BPC £1438.53 CTC £1438.53 BPC to investigate with school other measures that fall under TAOSJ.	<u>Discussion and Action</u> BPC to liaise with school regard their TAOSJ travel plan and Ruth Durrant Wiltshire Council Travel plan advisor. Scheme to be progressed to implementation. (to be constructed 2023/24)	BPC SD

<p>1)</p>	<p>5-21-3 Pool Green / Elley Green junction, Neston, Corsham</p>	<p>Pedestrian safety a concern at junction. CTC agreed to fund any survey work plus 25% towards implementation up to £5000. Plan and costs to be completed for April meeting. Option 2 agreed by all members, LHFIG agreed contribution of £6795 and CTC agreed contribution of £2265+£438 for catman survey. Scheme package being prepared-on site December 2022 New bollard order for Milestone required due to contract change.</p>	<p>Discussion and Action Construction completed under Ringway, additional bollards required, order placed, to be installed within weeks.</p>	<p>SD</p>
<p>2)</p>	<p>5-20-4 / 5-20-6 (previously Issue 6876) Request for 20mph speed limit on residential streets around Corsham.</p>	<p>Request for Corsham Town area 20mph speed limit. CATG Agreed to allocate £5389.34 towards implementation. Surveys have been completed, waiting for final reports. (Due March/April) Reports received- decision to be made how to progress by CTC. Meeting with Gareth Rogers arranged for 3rd October 2022. Cost analysis attached. CTC agreed to progress Area 3 Neston 20mph, other areas to be reconsidered by P & A at later date. LHFIG contribute £16,132 TRO's for 20mph Neston (area 3) in progress. CTC to decide how they want to proceed with Area 1 and 2.</p>	<p>Discussion and Action Area 3 (Neston) TRO's ready for advert, if no objections implementation end of Summer, if objections, report required to go to cabinet for consideration. Area 1 and 2 Corsham Action with CTC to consult with residents and discuss at P & A how to proceed.</p>	<p>SD CTC</p>

3)	<p><u>5-21-9</u> Fosse Way / Bath Road junction, Colerne</p>	<p>Request for signing improvements along fast bendy road.</p> <p>CATG Agreed contribution of £4359 CPC agreed their 25% contribution of £1454 Scheme package progressing for installation during 2022 All signing complete, lining on programme (backlog due to weather)</p>	<p><u>Discussion and Action</u></p> <p>Signing completed under Ringway, lining delays due to weather and change in contract, order issued to Milestone for outstanding lining works. Keep Chasing</p>	SD
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4)	<p><u>Issue 6829</u></p> <p>Lacock village – restriction for tourist coach restriction.</p>	<p>Restriction for coaches.</p> <p>Leave on agenda for now and monitor. Melksham Bypass route selection process might have an impact on this issue in the future.</p>	<p>Watching brief</p>	
5)	<p><u>5-20-2</u></p> <p>Lacock Road, Corsham – verge deterioration, request for footway/kerbing installation.</p>	<p>Request for kerblin along Lacock Rd near school, verge deterioration.</p> <p>SD informs no legal order ever made so zig zags can be enforced if CTC/LHFIG want to proceed a legal order/costs will need to be agreed.</p> <p>Topo and Trial holes ordered-LHFIG agreed contribution of £4875 and CTC agreed 25% @ £1625</p> <p>Trial holes completed no real issues can be physically built.</p> <p>Awaiting Topo survey.</p> <p>Topo complete SD to design and costs with new rates for July meeting. TRO for School in batch currently being done.</p>	<p><u>Discussion and Action</u></p> <p>Substantive bid scheme – design and costs for next meeting. Contributions to be agreed once costs known.</p>	<p>SD</p>
6)	<p><u>5-21-19</u></p> <p>Box, Market Place</p>	<p>Signing and lining to deter HGVs/large vehicles from narrow 1 way street.</p> <p>On site meeting completed-plans and costs attached for consideration.</p> <p>BPC happy with proposals, re-costs to be done once new rates available in 2023. LHFIG agree their contribution.</p> <p>LHFIG agreed to progress scheme.</p>	<p><u>Discussion and Action</u></p> <p>New costs: £2500 LHFIG £1875 BPC £625 Progress to construction</p>	<p>SD</p>

7)	<p>5-22-8 Lacock West Street/High Street junction Junction improvements (sub bid)</p>	<p>Improvements to the junction at West Street/High Street. LHFIG agreed to add to list (April 2022), site meeting to take place with SD/LPC to discuss cheaper alternative option for sub bid 2022. LPC £20,000 Contribution LHFIG £7,000 Contribution Sub Bid request £38,860 Total estimated scheme cost £65,860 Bid Submitted.</p>	<p><u>Discussion and Action</u> Substantive Bid successful, works to be progressed to construction (currently on programme for Jan/Feb 2024)</p>	SD
8)	<p><u>5-21-12</u> Corsham Park Lane - Speed limit</p>	<p>Concerns about speed of vehicles SLA requested. Note: CTC have confirmed to contribute their 25% (£625) towards a SLA if issue progressed. LHFIG agree £1875 contribution. CTC agree £625 contribution. SLA ordered. (due Jan 2023) Does not meet criteria NFA</p>	<p><u>Discussion and Action</u> Does not meet criteria – to be removed from agenda.</p>	SD
9)	<p><u>5-21-14</u> Corsham, A4 Pickwick junction with Middlewick Lane</p>	<p>Residents concerned about safety in crossing the A4 at Pickwick in the vicinity of Middlewick Lane. Site meeting with HB to discuss options, ped survey to be ordered. £1275 LHFIG agreed £956.25 CTC agreed £318.75. Ped results show area does not meet the criteria for a formal crossing. Site visit required to look at uncontrolled crossing options.</p>	<p><u>Discussion and Action</u> Site meeting required to discuss options. (3/5/23)</p>	SD+HB

10)	<p><u>5-21-17</u> Corsham, Potley Lane – Congestion and speeding</p>	<p>Congestion and speeding issues</p> <p>Agreed to progress Speed limit assessment. LHFIG agree £1875 contribution. CTC agree £625 contribution. SLA Ordered._RETRACTED AS ROAD ALREADY SUBJECT TO A 30MPH LIMIT, Occurred costs to be paid by CTC. With CTC for consideration going forward</p>	<p><u>Discussion and Action</u> Site meeting required to discuss options. (3/5/23)</p>	SD+HB
11)	<p><u>Issue 6886</u> A4 and Cross Keys Road junction. Request for reduction in speed limit.</p>	<p>SA raised concerns over recommendation requesting that section 1 be reduced to 40mph. Officers explained criteria relating to setting speed limit. Request for information on whether environmental impact assessment is carried out as part of the assessment. Group agreed to fund implementation with estimate of £7,000 (CATG £5,250). Subject to Corsham TC confirming 25% contribution of £1,750.</p> <p>JW asked a process related question. KD confirmed if Corsham TC convince the rest of the group Councillors that a 40mph speed limit should be imposed, this will have to be escalated to the Head of Highways and Asset Management.</p> <p>Sept/Jan meeting agreed Ruth and Helen to work with CTC to put case forward to GR. (HB to add to P&A agenda for discussion). Agreed to remove from priority list at present as no WC time required. RH/HB sent email to Gareth Rogers-awaiting reply Sarah D chased.</p>	<p><u>Discussion and Action</u> JW spoken with GR, awaiting written reply.</p>	JW

12)	<p><u>Issue 5818</u> <u>Issue 6364</u></p> <p>Park Lane, Corsham - issues with parking in vicinity of Chestnut Grange & Purleigh Road.</p>	<p>Parking concerns</p> <p>Further site visits required to monitor parking situation SD complete no issues at present, agreed to remove from priority list until any new evidence produced.</p>	<p><u>Discussion and Action</u></p> <p>Location not improving to be looked into more detail, poss sub bid 2024/25 to including parking spaces in verge. No recorded accidents. No single answer to illuminate problems. Possible contributions from business owners as they are the ones causing the main problems. To be looked at when officers time allows.</p>	
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13)	5-21-21 Gastard Velley Hill-Issues with speeding	Gastard Velley Hill-Gastard is experiencing speeding through the village, CTC would like an appropriate engineering solution to be investigated to help prevent people traveling through the village at high speeds and improve road safety. AutoSpeed watch policy confusion, GR approached Wiltshire Police but as it stands WC and WP do not support the use of Autospeed watch. GR investigating. Site meeting required when officer time allows.	Discussion and Action Site meeting required to discuss options.	SD/JW/DW
14)	5-21-22 Services Cotswold Centre Neston, Speeding issues	The SCC is on narrow road, corner, 60mph, as you exit site by car turning right or enter camp turning right, its dangerous. Speeding cars often on wrong side of road. No footway on one side so walkers need to cross road. TC supports a reduction in speed limit-requesting 30mph. LHFIG agreed to add to list. Watching brief until workload permits.	Watching brief Send Metrocounts to SD	JW
15)	5-22-1 Leafy Lane Box Speed/Crossing issues	Leafy Lane Box-unsafe for pedestrians to cross road due to volume and speed of vehicles. BPC request a speed limit assessment and pedestrian survey be carried out to ascertain the criteria for a formal pedestrian crossing and reduction in speed limit. LHFIG agreed to add to list.(April 22) Group agreed to SLA LHFIG £1875 BPC £625 Group agreed to ped survey £1000 LHFIG £750 BPC £250 Both surveys ordered (to be done during term time) Ped survey does not meet criteria for formal crossing-action with BPC with how to proceed with possible informal crossing as per kates previous designs. SLA-Did not meet criteria for a 30mph, 40 to remain.	Discussion and Action Action with BPC to decide how to proceed, does not meet criteria for speed limit change or formal pedestrian crossing. BPC to look at what Section 106 money from developer is available for highway improvements.	BPC

16)	5-22-2 Chapel Plaister Box Junction improvements	<p>Danger to cars trying to exit from the junctions at Chapel Plaister onto B3109, junctions on brow of hill and has poor visibility from the right. LHFIG agreed to add to list.(April 22)</p> <p>Site meeting to take place during summer to discuss options Plan and costs attached for consideration. BPC agreed the designs with slight change to sign locations, to be re-costed once new rates known, LHFIG agreed their contribution. LHFIG/BPC agree to implement.</p>	<p>Discussion and Action</p> <p>All agreed to contributions, proceed to construction.</p> <p>New costs: £3000 LHFIG £2250 BPC £750</p>	SD
17)	5-22-3 Gastard Lanes End B3353 Junction improvements	<p>Parking in the entrance to Lanes End adjacent to the B3353 forces cars to turn earlier and cross the carriageway, look into options to stop cars parking right on the junction, also dropped kerb is often inaccessible. LHFIG agreed to add to list.(April 22) Watching brief until workload permits.</p>	<p>Watching brief</p>	
18)	5-22-4 A4 Pickwick, Field Houses Footway/Formal Crossing	<p>No footway between entrance to Field Houses and entrance to Woodlands, residents walk in verge currently to get to crossing point, new footway proposed. Also a superior pedestrian crossing outside the entrance to Woodlands.(BM states declaration of interest as family member lives here.) LHFIG agreed to add to list.(April 22) Watching brief until workload permits.</p>	<p>Watching brief</p>	

19)	5-22-5 Corsham Lacock Road Speeding issues	Lacock Road well used pedestrian route visiting Cemeteries at Lack Road/Ladbrook Lane. Footway and carriageway narrow. Cars speed past pedestrians. CTC request a speed limit assessment to be undertaken to lower the speed limit to 30mph. LHFIF agreed to add to list.(April 22) Watching brief until workload permits. CTC to arrange metrocount to determine if speed is an issue. JW ordered metrocounts awaiting results.	Watching brief	
20)	5-22-7 Corsham Lypiatt Road Speeding issues	Speeding vehicles along Lypiatt Road between Elley Green and Dicketts Road. CTC supports the need to lower speed limit to 30mph. LHFIF agreed to add to list.(April 22) Watching brief until workload permits. CTC to arrange metrocounts to determine if speed an issue. JW ordered metrocounts, awaiting results.	Watching brief	
21)	5-22-9 Lacock Bowden Hill (East) Raised table (sub bid)	As part of the Atkins traffic study suggestion of raised table East of Forest Lane junction on the C155. LHFIF agreed to add to list.(April 22) Watching brief until workload permits.	Watching brief	
22)	5-22-10 Lacock Bowden Hill (West) Raised table (sub bid)	As part of the Atkins traffic study suggestion of raised table West of Forest Lane junction on the C155. LHFIF agreed to add to list.(April 22) Watching brief until workload permits.	Watching brief	

23)	5-22-11 Lacock, Cantax Hill Raised table (sub bid) and speed limit reduction	As part of the Atkins traffic study suggestion of raised table in the vicinity of the Lacock village gateway on Cantax Hill and to extend the 30mph speed limit to the junction with the A350 traffic lights. LHFIG agreed to add to list.(April 22) Watching brief until workload permits.	Watching brief	
24)	5-22-12 Lacock West Street Raised table (sub bid)	As part of the Atkins traffic study suggestion of raised table in West Street South of the cemetery before the junction with Hither Way. LHFIG agreed to add to list.(April 22) Watching brief until workload permits.	Watching brief	
25)	5-22-13 Lacock Church Street/East Street Signing review and one way	Drivers unaware there is a no through road up Church Street and have to back down Nethercote Hill through the ford, conflicts with pedestrians. In East Street cars cannot pass due to parked cars on one side, drivers reversing in either direction. LPC request a signing review and possible one way down East Street. LHFIG agreed to add to list.(April 22) Watching brief until workload permits.	Watching brief	
26)	5-22-14 Lacock Hither Way Speeding issues	Atkins rejected the request for a 30mph in 2020 without giving a sufficiently thorough explanation or discussion of their reasons. LPC required to contact Atkins regarding their reports. LHFIG agreed to add to list.(April 22) LPC to contact Atkins to discuss private report Hither Way to be included in the 20mph village centre works.	Discussion and Action 100% funding by National Trust to be linked with Lacock Village 20mph, proceed to implementation.	SD

27)	5-22-15 Lacock Village 20mph	LPC would like to see a blanket 20mph limit throughout the centre of Lacock (this should be the last to be implemented as part of the Atkins report) LHFIG agreed to add to list.(April 22) 20mph in village centre in progress. National Trust funding 100%	Discussion and Action 100% funding by National Trust to be linked with Lacock Hither Way proceed to implementation.	SD
28)	5-22-16 A365 Devizes Road Warning signs	Speed of cars along A365 Devizes Rd through Box-BPC would like warning signs in advance of 30mph limit by the penultimate bend approaching Box from Melksham.	Discussion and Action Site visit completed, design and costs for next meeting.	SD
29)	5-22-17 A365 Devizes Road Pedestrian Survey/Crossing	BPC would like to request a pedestrian survey on the A365 to look at the possibility of a pedestrian crossing.	Discussion and Action Site visit undertaken – RD agreed no NFA	
30)	5-22-18 Tunnel Inn Crossroads Warning Sign	BPC request a tractor warning sign at the crossroads.	Discussion and Action Site visit completed, design and costs for next meeting.	SD
31)	5-22-19 Lycetts Orchard Caravan Park Signing improvements	BPC would like to request improvements to signs for the junction of Lycetts Orchard. (Requested reinstatement of Slow marking to be passed to Dave Arnup)	Discussion and Action Site visit completed, design and costs for next meeting.	SD
32)	5-22-21 A4 Hartham Lane, Corsham	Resident of NO.1 Pickwick planning on buying a mobility scooter to assist him in getting to town, requires dropped kerb to access footway to town, and also barriers to be changed so he can fit through. To be investigated when workload permits	Watching Brief	

33)	5-22-22 A4 junction with Woodlands	Junction needs to be remodelled in order to make the existing refuge wider to accommodate mobility scooters and pushchairs. SD/HB to visit site as part of A4 ped improvements	Discussion and Action Site visit required to discuss options. (3/5/23)	SD/HB
34)	5-22-23 The Corsham Estate	Inconsiderate parking by gates make access difficult-request for double yellow lines. To be added to the next waiting restriction review.	Discussion and Action To be reviewed in next year batch of WR.	
35)	5-22-24 Lanes End/Chapel Hill/Gastard Lanes	Request for 20mph assessment. Issue form states 20mph ZONE, CTC to confirm if Zone or Limit requested (20mph Zone= physical highway features/road humps etc-would require sub bid) (20mph speed limit=as per normal speed limit signs/lines only) JW to refer issue to DW	Discussion and Action To be removed NFA	
36)	Waiting restriction review 2023	Sites in batch: Corsham Lacock Road – School markings. Corsham Beechfield Rd- DYL Corsham Hatton Way/Edridge Place – DYL Corsham Ludmead Rd – DYL Corsham Morr Green/Greenhill – DYL Corsham A4 Pickwick – Extension of parking bay Corsham Priory Street = DYL Corsham South Street – DYL Lacock High Street – DYL Lacock Nethercote Hill - DYL	Discussion and Action In progress with TRO's to be implemented this financial year 2023/24	
E	New Issues			
		NONE		

F.	AOB		
	1,	<p>Milestone has now taken over as Wiltshire Term Maintenance contractor (TMC). New schedule of rates received.</p> <p>REMINDER – New issue forms to be sent to the LHFIG email address lhfigrequests@wiltshire.gov.uk Town and Parish Councils must have discussed and agreed to progress the issue reported, before the form is sent in, blank forms with no recorded support from Town/Parish will not be progressed.</p>	<p>Also added prior to agenda being sent out the new Practice note for the site eligibility and deployment criteria for CSW/SIDs/CDAC (see attachment)</p>

G.			
	<p>TOP PRIORITY SCHEMES LISTED BELOW (SCHEMES HIGHLIGHTED IN YELLOW REQUIRE FUNDING APPROVAL FROM THE AREA BOARD):</p> <ol style="list-style-type: none"> 1. 5-20-4 Request for 20mph speed limit on residential streets, Corsham SL Assessment £2,500 (CATG £1875, Corsham TC £625) Installation works £5415.3. Installation works for all 3 areas = £45,616 (LHFIG £16,132 CTC £23,857) 2. 5-21-3 Pool Green/Elley Green Junction Pedestrian works £3500 Additional £3295 required for installation 3. 5-21-9 Fosseway/Bath Road Junction Colerne signing review £2500, Additional £1859 required for installation 4. 5-20-2 Corsham Lacock Road verge deterioration, kerbing works. Topo £2000 (CATG £1500/CTC £500) Trial Holes £4200 (CATG £3375 CTC £1125) 5. 5-22-8 Lacock High St/West St junction improvements sub bid £65,860 (LHFIG £7000)/LPC £20,000) 6. 5-21-19 Box Market Place signing/Lining £2500 LHFIG £1875 BPC £625 7. 5-22-2 Chapel Plaister junction improvements £3000 LHFIG £2250 BPC £750 8. 2022/23 Corsham LHFIG Waiting restrictions (LHFIG £7093.02) 		
H.			
	<p>Date of Next Meeting</p>	<p>Wednesday 19th July 2023 2pm Teams</p>	

Corsham Community Area Transport Group

Highways Officer – Sarah Dearden

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of £0

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding Implications

6.1 There are no safeguarding implications

7. Recommendations

Corsham Area Board are asked to approve recommendations

Corsham Area Board 06/07/23

Appointments of Representatives 2023/24

1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to any Non-Priority Working Groups and the LHFIG for the year 2023/24.

2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies, Non-Priority Working Groups and the LHFIG. The following guiding principles are in place for Councillors when taking on one of these roles:
 - To be the main Area Board point of contact for local Officers within their respective area
 - To attend (and often Chair) relevant working groups of the Area Board
 - To work collaboratively with relevant local partners and community groups
 - To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)
- 2.2. The Area Board is invited to appoint Councillor representatives to the Outside Bodies or Non-Priority Groups (which do not fall under one of the Area Board Priority areas) listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

3. Main Considerations

- 3.1. The Local Highways and Footpath Improvement Group (LHFIG) operates as an informal working group making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix B** for information. The Area Board are invited to appoint a Lead Councillor on an annual basis.
- 3.2. Any amendments to the currently appointed Representatives on Non-Priority Working Groups can be agreed by the Area Board here or at any future scheduled business meeting.
- 3.3. If a new Non-Priority Working group is required, the Strategic Engagement & Partnerships Manager will work with the Board to set out the exact purpose and

Membership, which would then be agreed by the Area Board at its next scheduled business meeting.

4. Financial and Resource Implications

4.1. None.

5. Legal Implications

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

7.1 None.

8. Equality and Diversity Implications

8.1 None.

9. Delegation

9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to Non-Priority working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies, any Non-Priority Working Groups and to the LHFIG, as set out at Appendix A;
- b. Note the Terms of Reference as set out in Appendix B.

Lisa Alexander, Senior Democratic Services Officer

Appendices:

Appendix A – Appointments to Outside Bodies, Non-Priority Working Groups and the LHFIG
Appendix B –LHFIG Terms of Reference

Unpublished background documents relied upon in the preparation of this report

None.

Appendix A

Representative Appointments 2023/24

Appointments on Outside Bodies and Non-Priority Working Groups will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

Outside Body	Councillor Representative
Pound Arts	Cllr Helen Belcher

Non-Priority Working Group	Councillor Representative
N/A	

LHFIG Councillor Representative Note: This position is appointed annually	Cllr xxx
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LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)

TERMS OF REFERENCE

Membership of the LHFIG

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of LHFIGs members

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

Media relations

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at communications@wiltshire.gov.uk.

Meetings

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

Officer support

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

Terms of reference

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix A:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix B:

Terms of Reference

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

Appendix B – Example of projects which can and cannot be funded by LHFIGs

LHFIGs can fund the following:

Pedestrian improvements: including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

Cycle improvements: new cycle paths, cycle parking / storage.

Bus infrastructure: new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

Traffic signing: new and replacement signs (including signposts), street name plates, village gateways.

New road markings: new and replacement of existing markings.

Speed limits: assessment and implementation.

Waiting restrictions: assessments and implementation.

Footpath improvements: styles, gates, surface improvements to rights of ways (council maintainable only).

Drainage: minor improvements, new gullies.

Street lighting: new installations.

Traffic management measures: including Sockets and posts for SID (Speed Indication Device) equipment.

As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

LHFIGs cannot fund:

Routine maintenance: such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

Service subsidy: bus services

Promotional campaigns

SID equipment

Improvements for individuals and properties

As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.